

## DELL RAPIDS CITY COUNCIL MINUTES

Monday, October 5, 2015 at 7:30

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Sterud, Mary Klockman, Mark Crisp, Gary Haak and Dave Sommerfeld.

Mike Geraets arrived at 7:31

Lee Burggraff arrived at 7:33

Paul Miles absent – turned in resignation as noted below.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Pledge of Allegiance was recited.

**Accept Alderman Resignation – Paul Miles:** Crisp motioned to approve the resignation, seconded by Sommerfeld. Motion carried.

**Appoint Alderman Ward 2:** Mayor Fiegen recommended Tom Early. Crisp motioned to approve the appointment of Tom Early, seconded by Sommerfeld. Motion carried.

Mayor Fiegen gave Mr. Early on Oath of Office.

**Approval of Agenda:** Sommerfeld motioned to approve the agenda, seconded by Haak. Motion carried.

**Approval of Minutes:** Geraets motioned to approve the minutes of the regular meeting held on September 21, 2015, seconded by Klockman. Motion carried.

**Visitors to be Heard:** None

### **Public Hearing – Ordinance No. 822 Re-Zone 608 E 6<sup>th</sup> St from R-2: Two-Family Residential District to B-2: General Business District – First Reading**

Mayor Fiegen opened the floor up to community members present at the meeting. Those that spoke in opposition of Ordinance No. 822 were Michael Carpenter, Angela Montgomery, Brad Gross, and Blain Beck. Proponents of the Ordinance that spoke were Paul Roemen and Jeremy Roemen.

Crisp motioned to pass the first reading of Ordinance No. 822, seconded by Geraets. Mayor Fiegen called for a Roll Call Vote: Geraets – Aye, Sterud – Nay, Klockman – Aye, Crisp – Aye, Earley – Aye, Burggraff – Aye, Haak – Aye, Sommerfeld – Aye. Motion carried 7-1.

### **Old Business**

#### **Waste Water Treatment Facility – Engineering Design Update**

DGR was present to answer questions from the Council. Administrator Weiland asked the Council to contact him with further questions they would like DGR to answer prior to the October 19<sup>th</sup> meeting. No motion made.

#### **Skid Steer Purchase – Review New Specifications/Review City of Sioux Falls Bids**

Discussion on specifications took place. The decision was made to go out for bid on the specs provided with the exception of lowering the fuel capacity to 20 gallons. The two options the Council would like in the bids is 1.) AM/FM radio and 2.) air ride seat. No motion made.

## New Business

### Resolution 2015-07: Petition to Annex Contiguous Territory- Dell Rapids Economic Development Corporation, 44 acres.

Burggraff motioned to approve Resolution 2015-07, seconded by Haak. Motion carried.

### Resolution 2015-08: DOT Industrial Park Grant City Support

Burggraff motioned to approve Resolution 2015-08, seconded by Haak. Motion carried.

## Dell Rapids Transit

### ICAP Contract

Sommerfeld motioned to approve the management agreement with ICAP, seconded by Burrgraff. Motion carried.

### DOT Grant Agreement

Sommerfeld motioned to approve the Grant Agreement with the DOT for the 2016 Fiscal Year, seconded by Haak. Motioned carried.

## Snow Removal Contract 2016/16

Early motioned to approve the contract with BX Civil and Construction to perform snow removal services in the 2016 and 2016 winter season, seconded by Crisp. Motion carried.

## Claims Payable

Burggraff motioned to approve the claims as presented, seconded by Haak. Motion carried.

A-OX WELDING SUPPLY COMPANY, INC	SEPTEMBER CYLINDER RENTAL	GENERAL FUND	22.32
ARGUS LEADER	SEPTEMBER BILL	GENERAL FUND	395.04
BEAL DISTRIBUTING, INC	SEPTEMBER MALT	LIQUOR FUND	30,011.99
BORNS GROUP	SEPTEMBER BILLING	WATER FUND	402.01
	SEPTEMBER BILLING	WASTEWATER FUND	402.00
CITY OF DELL RAPIDS	SEPTEMBER UTILITY	GENERAL FUND	300.94
DAKOTA BEVERAGE CO, INC.	SEPTEMBER MALT	LIQUOR FUND	22,060.24
DAKOTA SUPPLY GROUP	STREET SUPPLIES - GRATE	GENERAL FUND	44.06
	WATER SUPPLIES/FIRE HYD. MTR	WATER FUND	986.79
DAKOTA TECHNOLOGY CONSULTING	LIBRARY REPLACE 3 MACHINES	GENERAL FUND	1,581.84
DELL RAPIDS ACE	STREET AND POOL SUPPLIES	GENERAL FUND	39.93
	WATER SUPPLIES	WATER FUND	21.55
DELLS ELECTRIC, INC	STREET REPAIR AND MAINT.	GENERAL FUND	441.72
DELLS FARM & TIRE	PARK SUPPLIES - TIRES CARL	GENERAL FUND	127.00
DELTA DENTAL	PAYROLL DEDUCTION	GENERAL FUND	68.00
	DENTAL INS	GENERAL FUND	331.25
	PAYROLL DEDUCTION	WATER FUND	17.00
	DENTAL INS	WATER FUND	108.13
	PAYROLL DEDUCTION	WASTEWATER FUND	17.00
	DENTAL INS	WASTEWATER FUND	108.12
DGR	MISC ENGINEERING	GENERAL FUND	1,848.75
	2015 CHIP SEAL 8/31/15	GENERAL FUND	1,434.75
	NORTHVIEW/10TH ST 8/31/15	WASTEWATER FUND	15,407.07

EFTPS	FEDERAL/FICA WITHHOLDING	GENERAL FUND	3,565.78
	FEDERAL WITHHOLDING	WATER FUND	996.28
	FEDERAL WITHHOLDING	WASTEWATER FUND	996.30
ENTRINGER BACKHOE & TRENCHING, LLC	DIG WATER SHUT-OFF 5TH AND	WATER FUND	663.26
FIGEN TREE SERVICE LLC	5 TREES REMOVED IN PARK	GENERAL FUND	900.00
FIRST BANK CARD	SEPTEMBER CC PMT	GENERAL FUND	1,791.21
	CC - WARTER DPT SUPPLIES	WATER FUND	399.90
FIRST NATIONAL BANK	4TH QTR DW LOAN PMT	WATER FUND	38,665.64
	4TH QTR CW LOAN PMT	WASTEWATER FUND	208,003.51
GARBAGE N MORE	OCTOBER TRASH BILL	GENERAL FUND	75.00
GEOTEK ENGINEERING & TESTING SERVICES,	GEOTEK ENGINEERING & TESTI	WATER FUND	419.75
	GEOTEK ENGINEERING & TESTI	WASTEWATER FUND	419.75
GLOBAL DISTRIBUTING	SEPTEMBER MALT	LIQUOR FUND	171.40
GOLDEN WEST TELECOMMUNICATIONS	SEPTEMBER TELECOMMUNICATION	GENERAL FUND	441.35
	SEPTEMBER TELECOMMUNICATION	LIQUOR FUND	46.09
	SEPTEMBER TELECOMMUNICATION	WATER FUND	178.57
	SEPTEMBER TELECOMMUNICATION	WASTEWATER FUND	219.34
GRUIS, KARLA	CLEAN CITY HALL AND LIBRARY	GENERAL FUND	640.00
HD SUPPLY WATERWORKS	WATER SUPPLIES	WATER FUND	781.62
JOHNSON BROTHERS FAMOUS BRANDS INC	SEPTEMBER LIQUOR	LIQUOR FUND	14,593.65
KOOPMAN & SONS GAS CO.	PROPANE PREBUY 2K @ \$1.03	GENERAL FUND	686.67
	PROPANE PREBUY 2K @ \$1.03	WATER FUND	686.67
	PROPANE PREBUY 2K @ \$1.03	WASTEWATER FUND	686.66
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	RESTROOM RENTAL	GENERAL FUND	500.00
LG EVERIST, INC	STREET SUPPLIES	GENERAL FUND	377.34
MIDAMERICAN ENERGY COMPANY	SEPTEMBER UTILITY	GENERAL FUND	2.98
	50370-53010	WATER FUND	2.24
	50370-53010	WASTEWATER FUND	2.24
MINNEHAHA COMMUNITY WATER, CORP	SEPTEMBER SHOP WATER	GENERAL FUND	11.08
	AUG WATER 8,884 @1.46/1K	WATER FUND	12,970.64
	SEPT WATER 8,336 @1.46/1K	WATER FUND	12,170.56
	SEPTEMBER SHOP WATER	WATER FUND	11.08
	SEPTEMBER SHOP WATER	WASTEWATER FUND	11.09
NEOFUNDS BY NEOPOST	POSTAGE	GENERAL FUND	125.15
NEOPOST RENTAL	MACHINE RENTAL	GENERAL FUND	149.70
HARMSSEN, NANCY	DEOPSIT REFUND	WATER FUND	10.29
REPUBLIC NATIONAL DISTRIBUTING CO	SEPTEMBER LIQUOR	LIQUOR FUND	11,950.69
ROEMEN'S AUTOMOTIVE	STREET SUPPLIES - FILTER	GENERAL FUND	97.80
	WATER SUPPLIES	WATER FUND	15.28
SAM'S MASTERCARD	SAM'S CLEANING/STREET/OTHER	GENERAL FUND	241.61
SCHUNEMAN EQUIPMENT COMPANY	CHAIN SAW - PARK/STREET	GENERAL FUND	329.60
SCHWEBACH INSURANCE AGENCY	SURETY RENEWAL	LIQUOR FUND	80.00

SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3,230.81
	RETIREMENT	WATER FUND	1,028.65
	RETIREMENT	WASTEWATER FUND	1,028.62
SOUTHEAST SD TOURISM ASSOCIATION	MAP LISTING/2016 AD/VACA	GROSS RECEIPTS FUN	1,849.00
STRAWBALE WINERY	SEPTEMBER WINE	LIQUOR FUND	132.00
WELBIG, JEFF	MOWING - SPECIAL ASSESSMENT	GENERAL FUND	72.00
XCEL ENERGY	UTILITY	GENERAL FUND	1,738.01
	51-4303834-4	WATER FUND	14.16
	51-4579460-5	WASTEWATER FUND	24.99
ZEE MEDICAL SERVICE, INC	POOL MEDICAL RESTOCK	GENERAL FUND	185.60
PAYROLL EXPENSES	9/01/2015 - 9/30/2015	GENERAL FUND	30,392.87
		WATER FUND	8,571.83
		WASTEWATER FUND	8,571.85

#### **Administrator Report:**

**Personnel – Performance Review Update:** City Administration has conducted personnel performance evaluations of Building Inspector Ben Gruis. City Administration recommended a 1.5% increase effective to his Anniversary date of July 26th. This is an increase from \$18.25 to \$18.52 per hour. Public Works Director Schildhauer conducted performance evaluation for Assistant Public Works Director Clarence Fjellanger. Recommend a 2% increase from 26.59 to 27.12 effective to his Anniversary date of July 24th.

#### **Project Updates:**

**Northview Drive:** The punch list items for the Northview Drive Project have not been completed, therefore a final pay request is being tentatively pushed back to the October 19th Council Meeting.

**Grandstand Project:** The supplier of the grandstand structure is scheduled to start the week of October 26th. The concrete is scheduled to be poured the week of October 12th.

#### **Iowa Avenue Asphalt Re-Surface:**

Crews are expected to start the replacement of asphalt surface on Iowa between 6th St and 9th St the week of October 5th.

**2016 Health Insurance – Update:** The City's health plan consultant, Jim Murphy, has informed the City of a 0% increase (Dakotacare). Mr. Murphy is planning to still seek quotes from the other providers prior to presenting a final contract to the City. Administration plans to place this as an official agenda item at the October 19th meeting.

#### **Special Meetings: October 6<sup>th</sup> – 9AM, Joint Minnehaha Meeting (Sioux Falls): October 26<sup>th</sup> 7:30 PM**

**Special Meeting For Re-Zone:** There are two meetings the Council needs to have on their schedules. 1.) October 6th at 9 AM, 5 Council members are needed at the Minnehaha County Commission chamber to vote on the Witte Re-zone. 2.) October 26<sup>th</sup> at 7:30 for a Special Meeting. In order to meet timeline requirements for the new Development Park and the perspective new company it is necessary to hold a special meeting for the 2nd reading of the Re-zone of the parcel.

Motion to adjourn at 8:31 by Burggraff, second by Haak. Motion carried.

