

DELL RAPIDS CITY COUNCIL MINUTES
Monday, October 3, 2016 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Mary Klockman, Mike Geraets, James Borchert, and Bill Schmidt.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Mark Crisp, Gary Haak

Community Members Present:

- 1.) Micah Bader with Dells Tribune
- 2.) Matt Larson with Big Sioux Media
- 3.) Maria Guitron with Mi Pueblo (dba) El Tapatio
- 4.) Rick & Marilyn Williams of 102 Orleans Ave. Dell Rapids

Pledge of Allegiance was recited.

Approval of Agenda: Klockman motioned to approve the agenda, seconded by Geraets. Motion carried.

Approval of Minutes September 19, 2016 Regular Session: Geraets motioned to approve the minutes, seconded by Borchert. Motion carried.

Visitors to be Heard:

None

Public Hearing – Transfer of Alcoholic Beverage License / Operating Agreement – The Grand to Mi Pueblo, Inc., DBA El Tapatio – Maria Guitron

Maria gave a brief update on status of opening. Klockman motioned to approve the transfer, seconded by Sterud. Motion carried.

Public Hearing: Resolution No. 2016-22: Vacate a Section of First Street

Motion by Geraets to approve Resolution No. 2016-22, seconded by Borchert. Motion carried.

Public Hearing: Resolution No. 2016-23: Vacate an Existing Drainage Easement Along Old Hwy 77 Between 10th Street and 8th Street

Klockman motioned at approve Resolution No. 2016-22, seconded by Geraets. Motion carried.

Old Business

Chip Seal Project – Final Pay Request \$63,319.78 and Final Completion – Topkote Inc.

Klockman motioned to approve the final pay request, seconded by Schmidt. Motion carried.

Quartzite Street Project – Pay Request #3 \$220,530.74 – Timmons

Klockman motioned to approve Pay Request #3 to Timmons, second by Geraets. Motion Carried.

10th Street Project – Pay Request #2 \$151,525.53 – T&R Contracting

Klockman motioned to approve pay request #2 to T&R Contracting, seconded by Schmidt. Motion carried.

New Business

Hwy 115 Project Phase II – Tap Grant Recreational Path DOT Maintenance Agreement

Borchert motioned to approve the DOT Maintenance Agreement, seconded by Sterud. Motion carried.

Claims Payable

Klockman motioned to approve claims payable, seconded by Schmidt. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	SEPTEMBER BILLING + USAGE	GENERAL FUND	325.46
A-OX WELDING SUPPLY COMPANY, INC	SEPTEMBER RENTAL	GENERAL FUND	28.89
ADVANCED SYSTEMS INC	LIB COPIER CONTRACT	GENERAL FUND	71.74
ARGUS LEADER	SEPT PUBLICATIONS	GENERAL FUND	329.53
CITY OF DELL RAPIDS	SEPTEMBER WATER USAGE	GENERAL FUND	339.07
CONCRETE MATERIALS	STREET R&M - ASPHALT	GENERAL FUND	2,369.88
DAKOTA TECHNOLOGY CONSULTING	ATB SERVICE RENEWAL	GENERAL FUND	330.00
DAKOTACARE	HEALTH INSURANCE	GENERAL FUND	4,761.50
	HEALTH INSURANCE	WATER FUND	1,730.05
	HEALTH INSURANCE	WASTEWATER FUND	1,641.92
DELL RAPIDS LUMBER COMPANY	KEY - STREET SUPPLIES	GENERAL FUND	8.94
DELTA DENTAL	DENTAL INSURANCE	GENERAL FUND	432.98
	DENTAL INSURANCE	WATER FUND	117.93
	DENTAL INSURANCE	WASTEWATER FUND	117.19
DGR	SEPTEMBER ENGINEERING	GENERAL FUND	28,564.17
	SEPTEMBER ENGINEERING	WATER FUND	11,964.96
	SEPTEMBER ENGINEERING	WASTEWATER FUND	72,355.56
DJ'S MOWING SERVICE	SEPT(2ND HALF) MOWING SERV	GENERAL FUND	250.00
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,192.73
	FEDERAL WITHHOLDING	WATER FUND	1,057.90
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,050.19
FIRST BANK CARD	MISC. CC PMT	GENERAL FUND	636.09
	MISC. CC PMT	WATER FUND	19.87
	MISC. CC PMT	WASTEWATER FUND	19.87
FJELLANGER, CLARENCE	CLOTHING REIMB. REMAINDER	WATER FUND	43.05
	CLOTHING REIMB. REMAINDER	WASTEWATER FUND	43.06
GARBAGE N MORE	OCTOBER GARBAGE	GENERAL FUND	75.00
GEOTEK ENGINEERING & TESTING SERVICES,	QUARTZITESTREET MOBL/TEST-	GENERAL FUND	2,647.50
GLOBAL DISTRIBUTING	SEPT MALT	LIQUOR FUND	136.03
GOLDEN WEST TELECOMMUNICATIONS	SEPTEMBER TELE BILL	GENERAL FUND	428.84
	SEPTEMBER TELE BILL	LIQUOR FUND	46.17
	SEPTEMBER TELE BILL	WATER FUND	168.69
	SEPTEMBER TELE BILL	WASTEWATER FUND	210.11
GRUIS, KARLA	CLEAN CH/LIB.	GENERAL FUND	960.00
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	118.33
J D'S HOUSE OF TROPHIES	BERG NAME PLATE	GENERAL FUND	14.00
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	PORTABLE RESTROOMS	GENERAL FUND	250.00

LOGIC INC.	NORBY'S REPAIR LOTTERY MAC	LIQUOR FUND	165.00
MIDAMERICAN ENERGY COMPANY	UTILITY	GENERAL FUND	41.67
	UTILITY	WATER FUND	4.50
	UTILITY	WASTEWATER FUND	4.50
NEOPOST USA INC.	MACH. RENT OCT - DECEMBER	GENERAL FUND	74.85
REPUBLIC NATIONAL DISTRIBUTING CO	SEPT LIQUOR (2)	LIQUOR FUND	8,203.86
SAFETY BENEFITS, INC	SAFETY CONFERENCE 2016	GENERAL FUND	65.00
SCHUNEMAN EQUIPMENT COMPANY	PARK R&M - PART FOR MOWER	GENERAL FUND	495.16
SD PUBLIC HEALTH LABORATORY	WATER TESTING	WATER FUND	220.00
SD STATE TREASURER, DEPT OF REVENUE	LOTTERY	LIQUOR FUND	1,351.69
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3,581.87
	RETIREMENT	WATER FUND	1,034.51
	RETIREMENT	WASTEWATER FUND	1,005.56
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	SEPT LIQUOR	LIQUOR FUND	766.40
STAN HOUSTON EQUIP.CO.INC.	STREET SUPPLIES:CUTTER/BLA	GENERAL FUND	82.57
STRAWBALE WINERY	SEPT WINE	LIQUOR FUND	132.00
SVEN	WATER SUPPLIES	WATER FUND	665.00
T & R CONTRACTING, INC	10TH ST PAY REQUEST #2	GENERAL FUND	57,125.01
	10TH ST PAY REQUEST #2	WATER FUND	34,309.25
	10TH ST PAY REQUEST #2	WASTEWATER FUND	60,091.27
TASTE OF HOME BOOKS	HOIDAY AND CELEBRATIONS BO	GENERAL FUND	32.98
TIMMONS CONSTRUCTION	QUARTZITE PAY REQUEST #3	GENERAL FUND	220,530.74
ONE TIME VENDOR BETTER HOMES	BETTER HOMES:HOLIDAY BOOK	GENERAL FUND	10.00
CUSTOM TRUCK EQUIPMENT	CUSTOM TRUCK EQUIPMENT INC	GENERAL FUND	811.75
JIM WILBER	JIM WILBER: SEED & GRUBEX	GENERAL FUND	194.98
JOHNS, LUCILLE	DEPOSIT REFUND	WATER FUND	28.68
LACEY'S SERVICES	LACEY'S SERVICES: SHOP DUM	GENERAL FUND	364.50
MUTH ELECTRIC	ANTENNA INSTALLATION	WATER FUND	816.50
MUTH ELECTRIC	ANTENNA INSTALLATION	WASTEWATER FUND	816.50
TOPKOTE, INC.	2016 CHIP SEAL	GENERAL FUND	63,319.78
VERN EIDE MANAGEMENT GROUP	AUG TEXT SERVICES BASE+768	GENERAL FUND	80.72
XCEL ENERGY	UTILITY	GENERAL FUND	2,113.01
	UTILITY	WATER FUND	872.36
	UTILITY	WASTEWATER FUND	3,628.52
**PAYROLL EXPENSES	SEPT PAYROLL	GENERAL FUND	35,493.10
	SEPT PAYROLL	WATER FUND	8,620.71
	SEPT PAYROLL	WASTEWATER FUND	8,379.39

ADMINISTRATOR'S REPORT

Project Updates: Pavement Improvement Project: The City awarded bids for a pavement improvement project to Double H paving. Double H plans to be in Dell Rapids the first week of October to complete the paving as prescribed by the Public Works Department. Big Al's concrete is also performing concrete work associated with this project by installing valley gutters on Northview Drive and 10th Street and on Harrison and 10th Street. **Old 77 Drainage:** Work is continuing on the Old 77 drainage project. The contractor installed the parallel drain tiles in the areas that were experiencing poor drainage. This helped dramatically. The subcontractor on the project has begun the dirt work included in the project. The City will follow with erosion control and seeding following the dirt work completion. **Public Works Shop Insulation:** The Public Works Shop insulation project is nearing completion. The contractor has completed the area in the cold side of the shop. Part of the bid was to also further insulate the ceiling of the office area because condensation occurs. The contractor will be returning next week to finish insulating the ceiling of the office. The two propane heaters should also be installed in the next few weeks. There are some concerns about the quality of the work completed by the contractor Administration will be meeting with the contractor to discuss these concerns prior to finalizing the payment. **Sign Project:** The City of Dell Rapids is included on a County wide sign replacement project lead by Minnehaha County. The County's contractor Hamm Contracting began the installation of signs in Dell Rapids on Tuesday September 27th. The County anticipates all the new signs and sign posts to be installed by the middle of the first week of October. The contractor ran into a small glitch when the Dell Rapids signs were ordered without East and West on the numbered streets. These signs are being reprinted and will be installed after they arrive, which may be in a few weeks. This is a major project that the City is appreciative of the County for including the Cities on the improvements. This completely modernizes our signs immediately with no cost to the City.

City Administrator Performance Evaluation: Mayor Tom Earley has requested that the Council fill out the Administrator review form and return it to him by October 12th. Mayor Earley will then compile the results of the evaluation to be presented to Administrator Weiland at the October 17th Council Meeting.

Free Rubble Site Days – Electronic Recycling: City Administration has inquired with the City of Sioux Falls the possibility of collecting electronics items during our Free Rubble Site Days. The City of Sioux Falls is considering our request and should provide us with an answer soon. It was indicated over the phone that there was a good possibility this request could be arranged. Following a positive answer from the City of Sioux Falls, the City will reach out to the community to inform them we will be taking electronic items. The City of Sioux Falls stressed that they do not want our City to collect and bring chemicals, this would only be for electronic items.

Motion to enter executive session by Klockman, seconded by Sterud. Motion carried.

Motion to exit executive session by Borchert, seconded by Sterud. Motion carried.

Adjourn

Klockman motioned to adjourn at 8:57PM, seconded by Schmidt. Motion Carried