

## DELL RAPIDS CITY COUNCIL MINUTES

Monday, August 15, 2011 at 7:30 p.m.

Mayor Fiegen called the Dell Rapids City Council meeting to order at 7:35 p.m. at the Council Chambers in City Hall. The Pledge of Allegiance was recited and roll was taken finding the following Council Members present: Mark Downs, Keith DeLange, John Paul, President Carrie Probst, David Sommerfeld, Carrie Testerman, Vice-President Todd Wiebenga and Mayor Scott Fiegen. Absent: Doug Grovenburg.

Staff Present: Administrator: Justin Weiland, Finance Officer: LeAnn Kerzman, City Attorney: Dean Hammer.

**Approval of Agenda:** Downs moved and Sommerfeld seconded the approval of the agenda. Motion carried unanimously.

**Minutes:** Testerman moved and Probst seconded to approve the minutes of the regular council meeting held on August 1, 2011. Motion carried unanimously.

Sommerfeld moved and Probst seconded to approve the minutes of the special meeting held on August 8, 2011 for the purpose of a joint meeting with the Dell Rapids City Council and the Dell Rapids Development Company.

**Claims Approved:** Downs moved and Paul seconded to approve the following claims as presented. Motion carried unanimously.

A-Ox Welding Supply, cylinder rental 20.40; Ackerman Refrigeration, cooler repair 289.43; Argus Leader, publishing 260.73; Baumberger Vineyard, July wine 264.00; Beal Distributing, July malt 25,438.20; Bunkers Oil, fuel 2421.30; Buskerud Construction, rec trail #7 14,873.62; Cardmember Service, ICMA conference 948.76; Cardmember Service, pool umbrellas/supplies 277.18; City of Dell Rapids, petty cash reimbursement 24.00; City of Sioux Falls, appliance disposal 49.80; County Fair, pool concessions 38.00; Dairy Queen, Miracle Treat Day-23 69.00; Dakota Beverage, July malt 20,145.83; Dakota Supply Group, Fire Hall meter 1184.44; DakotaCare, health insurance 5847.22; DR Baseball Association, concessions 347.69; DR Coop Grain, chemicals 395.96; DR Lumber, certafoam 31.19; DR Senior Citizen Center, annual support 2500.00; DR True Value, supplies 88.01; Denny's Electric, water tower repair 159.11; Diamond Vogel Paints, paint & glass beads 812.51; Dressen Custom Trailers, floor screws 15.75; Electric Supply Company, ball field lights repair 1871.67; GeoTek, 15<sup>th</sup> St testing 1899.50; Global Distributing, July malt 125.75; Golden West, telecommunications 694.55; Hawkins, chemical 1493.38; Heiman Fire Equipment, 7 gloves & fire retardant 536.60; Hoffman Sanitation, July trash 60.00; Johnson Brothers, July liquor 4433.64; Kerzman, LeAnn reimbursement, travel reimbursement 56.19; Koopman & Sons, propane tank rental 65.00; Lacey's Portable Restrooms, 9 units 675.00; LG Everist, road stone 385.31; LG Everist, FD retaining blocks 800.10; Linweld, tank rentals 29.76; MAs Media, logo design 180.00; Maxwell Food Equipment, broom 29.58; MidAmerican Energy, natural gas 62.05; Midwest Alarm, alarm monitoring 105.35; NAPA, FD parts 13.24; Recreation Supply, 16' handle 125.16; Republic, July liquor 4235.59; Schuneman Equipment, mower parts 825.74; SD Unemployment Insurance, 2<sup>nd</sup> quarter 55.71; Tender Lawn Care, mowing 50.00; Vogt, Brown, Merry & Hammer, Aug retainer 2000.00; Welbig, Tessica, swim lesson reimbursement 30.00; Xcel Energy, electricity/street lights 4333.77.

**Added or Increased Salaries:** The following positions have been received their annual review since the last council meeting: Department: Carnegie Public Library, Library Director – Debra Huska 3% rate increase from salary of \$37,960 to \$39,098.80; Library Page – Brittany Risty rate increase from \$8.16/hour to \$9.00/hour. Motion by Testerman to approve increase

recommendations from the Library Board and seconded by Paul. Motion passed four (4) to three (3) with Downs, Prost and Wiebenga dissenting.

**Visitors to be heard:** None.

**Resolution #2011-10 Dell Rapids School District 49-3 Elementary School Site Plan**

**Completion Directive:** Weiland shared with the council a letter he received from Superintendent Ludens requesting the council refrain from taking any action on this matter until the school board meets again in response to Weiland informing him of the proposed resolution. Sommerfeld moved and Testerman seconded the approval of Resolution #2011-10. Wiebenga abstained from the vote. Motion carried unanimously with a count of 6 to 0.

**RESOLUTION #2011-10**

**Dell Rapids School District 49-3 Elementary School Site Plan Completion Directive**

**WHEREAS**, the Dell Rapids City Council has not received a response from the Dell Rapids School Board regarding their intention to install “Hammerhead” style turnarounds at the east end of 12<sup>th</sup> and 14<sup>th</sup> Streets on the Dell Rapids School District’s real property, legally described as:

*Dell Rapids Elementary School Addition to the City of Dell Rapids,*

*Minnehaha County, South Dakota, according to the recorded plat thereof,*

in accordance with the submitted construction documents for the new Elementary School;

**WHEREAS**, the City of Dell Rapids has communicated to the Dell Rapids School District that installation of the Hammerhead style turnarounds at the east end of 12<sup>th</sup> and 14<sup>th</sup> Streets is necessary for the health, safety and welfare of the citizens of Dell Rapids;

**WHEREAS**, the City understands the School District intends to occupy the new Elementary School and begin classes at the start of the spring 2012 semester; and

**WHEREAS**, the City of Dell Rapids has adopted the 2006 International Building Code that requires the issuance of a Certificate of Occupancy prior to allowing occupancy of a new building.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the City of Dell Rapids that a Certificate of Occupancy shall not be issued for the new Elementary School until the Dell Rapids School District has fully completed all sections of the construction documents including installation of Hammerhead style turnarounds on the above described real property at the east end of 12<sup>th</sup> and 14<sup>th</sup> Streets, as more fully detailed by the School District’s Site Plan that was submitted with its building permit application.

Dated at Dell Rapids, South Dakota this 15<sup>th</sup> day of August, 2011.

FOR THE GOVERNING BODY OF THE  
CITY OF DELL RAPIDS, SOUTH DAKOTA

By \_\_\_\_\_

Scott Fiegen, Mayor

ATTEST:

By \_\_\_\_\_

LeAnn Kerzman, Finance Officer

**Sioux River Red Rock Trail – Buskerud Construction Pay Request #7:** Weiland reported on construction progress to-date on the trail and recommended to approve the pay request in the

amount of \$14,873.62. Probst moved and Paul seconded to approve the pay request. Motion carried unanimously.

**Outside Agency Funding Requests 2012 Budget – Ambulance Service:** Ryan Sittig presented the council with an overview of the ambulance service and requested the council approve the same annual amount. \$40,000.00 has been budgeted for 2010 and 2011 and was previously set at \$30,000.00.

**Senior Citizens Center** – Richard Woolf, Treasurer, was present to request the same amount of annual support in the amount of \$2,500 for building repair and upkeep.

**Baseball Association** – Letter of request submitted by board President, Chad Hanson, in the amount of \$5,000 and a wish list of suggestions was given for consideration. Board member, LeAnn Kerzman informed the council that the funds do not need to be directed to the Baseball Association but could be designated within the city's existing Park & Recreation accounts for the desired improvements.

**Haven** – Jessica Ostwald, Program Director, gave an overview of the program for the council. Funds would be used to continue the program and allow the Field Trip Fridays to continue. Request an increase of \$500 for an annual amount of \$6,000.00.

**Chamber of Commerce** – Charlie Pleskac, President, was present to brief the council of the Chambers progress and forthcoming programs. He requested an increase in funding from \$8,000 to \$13,500.

**Development Company** – Clair Wuebben requested an annual funding amount of \$100,000 be implemented to support the Development Company in the purchase of property for a development park which would then return the investment through property taxes and sales tax revenue.

**Dale Carnegie Memorial Library** – Tom Early and Virginia Miller were present to represent the Library Board and the Building committee. They are requesting the assistance of the city in movement of water and sewer lines from running within the library property to a more standardized placement within the street. This would cause the replacement and re-grading of the existing roadways. Estimated costs of \$225,000 to \$275,000.

**City Administrators Report** – Weiland reported on the following:

- Fire & Rescue Facility – Punch list review was attempted on Monday, August 8<sup>th</sup> and there were many small items in need of completion. Punch list has not been sent to the city until the next review can be conducted.
- SDML Annual Conference will be held in Sioux Falls from October 4 through October 7<sup>th</sup>. Council report back to Weiland or Kerzman on their availability in attending.
- Special Budget Meeting will be held on Monday, August 29<sup>th</sup> at 7:30 p.m. in the council chambers.
- Special Joint Meeting with Minnehaha County on Tuesday, September 27<sup>th</sup> at 9 a.m. at the Minnehaha County Chambers for a hearing within the joint jurisdictional area.
- September Regular Council Meeting to be held on Tuesday, September 6<sup>th</sup> due to the Labor Day Holiday.

- 15<sup>th</sup> Street Progress Meeting held today for briefing on project.
- Complaint received regarding the loudness of the last outdoor concert held at the Events Center. Weiland asked that the council consider the concerns when they hear their next Outdoor Event application.

**Executive Session** - Motion by Downs and second by Testerman to adjourn to executive session for the purpose of discussion on personnel pursuant to SDCL 1-25-2:1. Council unanimously adjourned at 8:39 p.m.

The council returned from executive session at 8:57 p.m.

**Treasurers Report** – A recap of all income and expenses, since the last meeting, were presented to the council for their review.

**Claims Approved for Payment by Other Municipal Boards** – Library Board Claims: Feature Films for Families, 3 DVD's 45.80; Gale Group, 6 books 140.97; Golden West, telecommunications 179.36; Ingram Library Services, 2 books 41.88; MicroMarketing, 2 DVD's/ 1 cassette 59.37; MidAmerican Energy, natural gas 8.00; Penworthy, 23 books 432.95; Sam's Club Discover, 5 books/office supply 209.72; SDLA, conference registration 180.00; Strawhecker, Paul J., campaign assistance 2209.10; US Post Office, 500 postage paid envelopes 476.50.

Downs moved and Probst seconded to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:08 p.m.

LeAnn Kerzman  
Finance Officer