

DELL RAPIDS CITY COUNCIL UNAPPROVED MINUTES

Monday, June 20, 2011 at 7:30 p.m.

Mayor Fiegen called the meeting to order at 7:30 p.m. at the Dell Rapids City Council Chambers. The Pledge of Allegiance was recited and roll was taken finding the following Council Members present: Scott Fiegen, Carrie Probst, John Paul, Keith DeLange, Doug Grovenburg, Carrie Testerman and David Sommerfeld. Absent: Mark Downs and Todd Wiebenga.

Staff Present: Administrator: Justin Weiland, Finance Officer: LeAnn Kerzman, Attorney: Dean Hammer.

Approval of Agenda: Probst moved and Paul seconded the approval of the agenda. Motion carried unanimously.

Minutes: Testerman moved and Probst seconded to approve the minutes of the regular council meeting held on June 6, 2011. Motion carried unanimously.

Claims Approved: Grovenburg moved and Paul seconded to approve the following claims as presented. Motion carried unanimously.

Anderson Publications, envelopes 67.00; Argus Leader, publishing 274.48; Concrete Materials, asphalt 1331.55; Cooper Welding, antennae install 939.29; Dakota Supply, meters 2465.80; Dauby's Sports Center, equipment 36.00; Dell Rapids Little League, baseball equip reimburse 208.78; Dell Rapids Lumber, shop door repair 704.11; SD GFOA, registration-LK 289.00; Hasler, meter rent/postage 191.90; Hawkins, chemicals 987.95; HD Supply, culvert 1568.04; Hoogendoorn Construction, Fire Station #7 130,665.02; Johnson Brothers, May liquor 5671.97; Lacey's Portable Restrooms, 7 units 550.00; LG Everist, fire station stone work, road stone 18,441.75; Linweld, tank rentals 29.76; Schnieders, Krista, WSI reimbursement 190.00; Schuneman Equipment, mower parts 391.19; SD DENR, drinking water fee 1000.00; Verizon Wireless, June telecommunications 111.97; Vogt, Brown, Merry & Hammer, June retainer 2,000.00; Weiland, Justin, moving reimbursement 495.83; Xcel Energy, electricity/street lights 4264.28.

Board of Adjustment – Sommerfeld moved and Grovenburg seconded convening as the board of adjustment for the purpose of hearing a variance request. Motion carried unanimously. The mayor declared the board of adjustment in session at 7:34 p.m. Public Hearing for a request for Variance for a fence height regulation at 705 E 4th Street, which is R1 residential property owned by Nathan Zoelle. There is an existing fence six (6) foot fence which decreases in height to a two (2) foot fence when it reaches the front of the home, which is in compliance with existing ordinance. Request is to make the entire length of fencing six (6) foot in height. This is also one of the proposed changes in the zoning ordinances that are currently under revision. Paul moved and Grovenburg seconded approving the variance. Motion carried unanimously. The City Council reconvened at 7:38 p.m.

Forward Sioux Falls: Mr. Greg Glogowski was in attendance to give the council and public in attendance a presentation on the mission and purpose of Forward Sioux Falls. It is a joint venture, economic development program of the Sioux Falls Chamber and the Sioux Falls Economic Development Corporation. The council thanked him for his time and information.

Fire and Rescue Station – Pay Request #7, Hoogendoorn Construction: Weiland provided the details of pay request #7 in the amount of \$130,665.02 for the council to consider.

Sommerfeld moved and Downs seconded the approval of the payment. Motion carried unanimously.

Fire and Rescue Station – Change Order #5, Hoogendoorn Construction: Weiland informed the council that Change Order #5 addresses time only. Original dates were: substation completion on June 3, 2011 and final completion on July 1, 2011. Due to the change in the roof, installation of the retaining wall and change to the floor drain by the request of the plumbing inspector; substantial completion is requested for August 10, 2011 and final completion on August 31, 2011. DeLange moved and Paul seconded the approval of the contract extension. Motion carried.

New Business: Outdoor Event Request – Dairy Queen: Charlie Pleskac was present to inform the council of the activities planned for the second annual DQ Days to be held on July 15-17. Events to include: inflatables, music, an outdoor movie at dusk and fireworks to be shot from the lot across the street. He also requested the application fee be waived as there will not be admission charged to any of the events and he doesn't expect to make a direct profit from the event. Sommerfeld moved and Testerman seconded to approve the application and waive the \$100 fee. Motion carried unanimously.

Lease Agreement – Municipal Liquor Store: Weiland informed the council that the present lease agreement between Deb Broborg dba Norby's, is set to expire as of June 30, 2011. He recommended the council exercise the option in the agreement to extend the lease for an additional three (3) year term. Paul moved and Grovenburg seconded approving the extension. Motion carried unanimously.

Commercial Garbage Hauler's License Application – RBS Sanitation: Application received from RBS Sanitation to provide services within Dell Rapids. All conditions have been met. Paul moved and Probst seconded approving the application. Motion carried unanimously.

Animal Control Contract – Sioux Falls Humane Society: Due to the loss of services from Second Chance Rescue Center, Sioux Falls Humane Society was approached to provide services for Dell Rapids. A contract has been offered for consideration. Testerman moved and Probst seconded approving a contract with Sioux Falls Humane Society and allows for Attorney Hammer and Administrator Weiland to work out the remaining details. Motion carried unanimously.

Consensus was given that the next council meeting will be held on Tuesday, July 5th at 7:30 p.m. due to the 4th of July holiday.

City Administrators Report – Weiland reported on the following:

- Certificate received from SD DENR recognizing Larry Schildhauer, Clarence Fjellanger and Paul Wildermuth for a decade of Drinking Water Excellence.
- Weiland attended the school board meeting on Monday, June 13 to represent the interest of the city to the school board. They've suggested a group be formed composed of Weiland, Superintendent Ludens, a rep from each council and respective attorneys. Mayor Fiegen asked David Sommerfeld to represent the cities interests.
- Zoning Ordinance revisions should be completed and ready to present to the council at the July 18th meeting.

- Nuisance letters are being sent out to problem properties and there will be strong push for compliance.
- Letters have been sent to parking violators that have not yet paid outstanding tickets. Collection is slow but is happening.

Library Liaison Report: Testerman reported on the following:

- There are 291 children enrolled for the summer reading program at the library.
- \$750.00 donation received from the Lions and \$1000 grant from MidAmerican energy to be used toward the Building Fund with a specific request for children's area furniture.
- They are compiling a formal job description for the assistant librarian.

Treasurers Report – A recap of all income and expenses, since the last meeting, were presented to the council for their review.

Claims Approved for Payment by Other Municipal Boards – Library Board Claims: Dell Rapids Lumber, supplies 69.93; Gale Group, books 91.49; Hasler, meter rent/postage 170.95; Ingram Library Services, books 53.10; JFJ Disc Repair, polish 68.36; Upstart, t-shirts 45.50.

Paul moved and Probst seconded to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:46 p.m.

LeAnn Kerzman
Finance Officer