

DELL RAPIDS CITY COUNCIL MINUTES

Monday, June 3, 2013 at 7:30 p.m.

Mayor Fiegen called the meeting to order at 7:30 p.m. at the Dell Rapids City Council Chambers. The Roll was called finding the following members present: Chad Andrews, Lee Burggraff, Mark Crisp, Mike Geraets, Gary Haak, Vice President Craig Lauritzen, Paul Miles, President David Sommerfeld, and Mayor Scott Fiegen.

Absent: None.

Staff Present: Administrator Justin Weiland, Finance Officer LeAnn Kerzman, and City Attorney Dean Hammer. Pledge of Allegiance was recited.

Approval of Agenda: Lauritzen moved to approve the agenda and move up new business item of the Road Haul Agreements for township to accommodate visitors. Second by Burggraff. Township members declined. Motion carried.

Approval of Minutes: Andrews moved to approve the minutes of the regular meeting held on May 20, 2013. Lauritzen seconded. Motion carried.

Bids: Playground equipment – Request for Proposals of a play structure for City Park were reviewed and scored. Companies submitting were: Crouch Recreational .73, Dakota Fence .932 and My Turn Playstations .765. Weiland recommended the approval of the high scoring bidder of Dakota Fence in the amount of \$68,000. Grant funds received from the state of \$38,000 and additional expenses of \$18,000 to surround the structure with material and concrete sidewalk which will connect to the bike trail for accessibility. Motion by Lauritzen to approve RFP of Dakota Fence for \$68,000. Second by Andrews. Roll call vote called. Andrews-Aye, Burggraff-Nay, Crisp-Nay, Geraets-Nay, Haak-Aye, Lauritzen-Aye, Miles-Nay, Sommerfeld-Aye. Tie vote. Mayor Fiegen-Aye. Motion carried.

Surplus Property – Sod: Weiland reported that one bid was received regarding the request to remove sod along the proposed 10th Street connection between Rebekah Avenue and Iowa Avenue. Bidder identified as Mark Bares who will place 200 to 300 yards of sod at 24372 477th Avenue by renting a sod cutter with a submitted bid of zero. Burggraff moved to approve and Geraets seconded. Motion carried.

Claims Approved: Burggraff moved to approve the claims as presented. Second by Andrews. Motion carried. Argus Leader, publishing 264.51; Argus Leader Media, subscription 156.61; Bierschbach Equipment & Supply, parts 177.70; Cardmember Services, toner 202.90; Cardmember Services, postage/office supply 46.83; City of Dell Rapids, utilities 272.35; Dakota Supply Group, parts 264.23; Dakota Technology Consulting, switch/rack 587.92; Dakotacare, insurance 7080.72; Dauby's Sports Center, bases 23.40; Dell Rapids Ace, supplies 146.23; Dell Rapids Economic Development Corp, annual support 4000.00; Dell Rapids Society for Historic Preservation, annual support 2000.00; Dells Electric, repair 640.19; Dells Plumbing, repair 66.33; Delta Dental, insurance 648.30; DGR, engineering, 10,666.33; EFTPS, withholding 5569.14; Electric Supply Company, repair 867.40; Embe, training 84.00; Entringer Backhoe & Trenching 204.08; Frieberg, Nelson & Ask, TIF counsel 270.00; GeoTek, testing 954.00; Gruis, Karla, maintenance 374.00; Hawkins, chemicals 4097.71; ICAP, April transit 2668.34; K & W Coatings, riser pipe repair 19,575.00; Logic, battery 190.00; Metro Construction, 15th St Phase II #1, 202,259.68; MidAmerican Energy Co, natural gas 238.04; Midwest Alarm, lift station monitoring 29.38; Minnehaha Community Water, water 11,027.93; Minnehaha County Sheriff, law enforcement 60,212.00; NAPA Auto Parts, parts 13.99; Recreation Supply, lifesaving tubes 152.60; Richter Heating & Cooling, repair 447.86; Roemen's Automotive, transit repair 448.90; Roto-Rooter, locate sewer 410.00; Sam's Club/Discover, postage/uniforms 2817.37; Schuneman Equipment Company, mower 14,511.88; SD DENR, water fee 1000.00; SD Dept of Transportation, Garfield bridge 778.09; SD Human Resource Assoc, HR school 50.00; SD Public Health Lab, sampling 138.00; SD State Treasurer, lottery/sales tax/licensing 2727.15; SDRS, retirement 2436.98; Northern States Power, electricity/street lights 3810.68; Xcel Energy, relocate pole 1448.23.

Added or Increased Salaries: May payroll - General Government: 12,310.96; Public Safety 2081.73; Public Works 8982.32; Parks 4231.25; Library 5187.67; Water 7411.17; Wastewater 7374.05.

Resolutions and Ordinances – Second Reading Ordinance #772 rezone within Timber Ridge: Ordinance 772 addresses the rezone of Lot 9 of Block 6 AND Lot 5 of Block 7 of Timber Ridge Addition from NRC (Natural Resource Conservation) to R-1 (Single Family Residential). Lauritzen moved to approve the second reading of Ordinance #772. Second by Sommerfeld. Roll call vote. Andrews-Aye, Geraets-Aye, Haak-Aye, Lauritzen-Aye, Miles-Aye, Sommerfeld-Aye. Burggraff and Crisp abstained for conflict of interest. Motion carried six to zero.

Visitors to be heard: None.

Outdoor Event Permit – Burn Out and Mud Races: Tom Herding submitted an application to host mud races and burnout on Saturday, June 22 at the Old Dutch Inn from 2 p.m. to 7 p.m. Burggraff moved to approve the application. Geraets seconded. Motion carried.

Relay for Life: Application from LuAnn Heidebrink for the American Cancer Society, Dell Rapids Relay for Life to approve the annual event to be held on Friday, July 26 from noon to 6:30 a.m. on Saturday. Events to include music, food, and walking. Lauritzen moved to approve the application and waive the fee for the event. Second by Geraets. Motion carried.

Dell Rapids Chamber of Commerce – Corn Husking Anniversary: Application to recognize the 75th anniversary of the Corn Husking contest. Events to include downtown street closure, peddle tractor pull, antique tractors, food and corniest joke contest. Crisp moved to approve the application and waive the fee. Second by Andrews. Majority of downtown business owners did approve the street closure. Motion carried.

Law Enforcement: Sheriff Mike Milstead was present along with School Resource Officer Deputy Mike Walker and Sargent John Harris, to brief the council and answer any questions the council had.

Special Event Malt Licensing – Monkey’s: Application received from Monte Martell of Monkey’s to sell malt beverages within City Park on Saturday, June 22 and Sunday, June 23, 2013. Weiland stated that Martell requested to use a motorized vehicle to sell products throughout the park during Quarry Days. Sommerfeld moved to approve the application with the stipulation that sales be made from a fixed location. Andrews seconded. Motion carried.

Malt License Renewals: Annual renewal of existing malt license holders considered. All applications received, fees paid, property taxes paid and review completed of any liquor violations found none. Burggraff moved to approve and enter into Operating Agreements with the following:

DellsPR dba Pizza Ranch, Retail (on-off sale) Malt
JMMA dba T & C’s, Package (off-sale) Malt Beverage & SD Farm Wine
JMMA dba T & C’s Other Place, Package (off-sale) Malt
Monkey’s Bar & Grill, LLC dba Monkey’s, Package (off-sale) Malt Beverage & SD Farm Wine
Cubby’s, Package (off-sale) Malt Beverage & SD Farm Wine.
Second by Andrews. Motion carried.

Public Camera System: Weiland has been meeting with salespersons to discuss any possible options for televising problem law enforcement areas. Additional information being gathered and will be presented to the council.

Pay Request #1 – Metro Construction for 15th Street Phase II: Lance Mayer of DGR was present to discuss the progress of the construction project and request approval of pay request #1 in the amount of \$202,259.68. Lauritzen moved to approve. Second by Sommerfeld. Motion carried.

Water Tower Riser Pipe Replacement: Lance Mayer stated that repair has been completed and invoice submitted for payment in the amount of \$19,575. Lauritzen moved to authorize payment of \$19,575 to K&W Coatings. Second by Miles. Motion carried.

Dell Rapids and Enterprise Township Road Haul Agreements: Representatives were present from Dell Rapids and Enterprise townships to request the city enter into road haul agreements to offset any additional wear

caused to township roadways due to the 15th Street construction project. It should be noted that any planned road closure is meant to be minimal so as to cause the least amount of interruption to residents as possible. Sommerfeld moved to approve the Road Haul Agreements with Enterprise and Dell Rapids Townships. Second by Lauritzen. Motion carried. Shared roadways were also discussed and staff direction was given to put all shared roadways maintenance into writing.

Economic Development Surplus Property Committee Report: Sommerfeld reported for the committee of Crisp, Geraets, Lauritzen and Sommerfeld regarding the proposal of surplus city land. All properties were reviewed and after being briefed by Allen Brown, the water front properties near the dam and Highway 77 should be retained. The committee recommended that the council appoint appraisers of Tom Schwebach, Kris Langer and Dan Klein to determine values before proceeding further. Burggraff moved to approve as presented. Second by Crisp. Motion carried.

City Administrators Report – Weiland reported on the following:

- 10th Street connection between Rebekah and Iowa Avenues is progressing. Shed located within the right-of way has been surplus by the owner and should be moved shortly. Tree removal is set to begin the second week of June.
- Special meeting to be held at 8:30 a.m. on June 4 at the Elementary School for the Transit Coordinated Plan for the transit bus system.

Claims Approved for Payment by Other Municipal Boards: Library Board: Amanda Roth, books 202.92; Baker & Taylor Books, books 94.68; Book Systems, supplies 190.00; Cardmember Services, craft supply 163.19; Cengage Learning, books 207.02; Creative Product Source, supplies 445.79; Demco, name badges 19.64; Eco Water, rental 24.00; Gardner Media, books 206.12; Gumdrop Books, books 1319.04; Ingram Library Services, books 288.88; Junior Library Guild, books 80.00; Kid's Reference Company, books 274.63; Micromarketing, books 397.29; Fritz, Patrick, maintenance 250.00; Pumpkin Books, books 171.65; Upstart, supplies 364.77; Video Plus, repair 131.50; Western Books, books 45.60.

Treasurer's Report: A recap of all income and expenses, that occurred since the last meeting, was presented to the council.

Lauritzen moved and Haak seconded to adjourn. Motion carried. Meeting adjourned at 9:20 p.m.

LeAnn Kerzman, Finance Officer