

## DELL RAPIDS CITY COUNCIL MINUTES

Monday, April 4, 2016 at 7:30 p.m.

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Mike Sterud, Mary Klockman, Mark Crisp, Tom Earley, Lee Burggraff, and Gary Haak.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Dave Sommerfeld

Community Members Present (who addressed the Council):

Wendy Nelson of 1230 Thresher Dr. Dell Rapids, SD

Scott Nelson of 1230 Thresher Dr. Dell Rapids, SD

Sarah Lang of 903 Pepper Ridge Rd. Dell Rapids, SD

Joan Beck of 513 N. State St. Dell Rapids, SD

Michaela Miller of 712 W 3<sup>rd</sup> St. Dell Rapids, SD

Ryan Murphy of 47174 245<sup>th</sup> St. Dell Rapids, SD

**Pledge of Allegiance was recited.**

**Approval of Agenda:** Haak motioned to approve the agenda, seconded by Crisp. Motion carried.

**Approval of Minutes March 21, 2016 Regular Session:** Geraets requested to change under the Garfield Avenue Bridge – Light Installation – Consider Bid section SHE Engineers to SEH Engineers. Geraets moved to approve the Minutes of the March 21, 2016 Council meeting with the proposed change, seconded by Haak. Motion carried.

**Visitors to be Heard:** None

**Public Hearing – Zoning Ordinance Amendments**

**Ordinance 829: Zoning Ordinance Section 10, B-2: General Business District 10.01 Permitted Uses: Contractor's Shop/Storage Yard – First Reading**

Mayor Fiegen requested all other types of conditional use properties be assessed for potential permitted use as well.

Burggraff motioned to approve the first reading of Ordinance 829, seconded by Haak. Motion carried.

**Ordinance 830: Zoning Ordinance Section 11, I-1: Light Industrial District 11.01 Permitted Uses: Motor Vehicle Repair Shop – First Reading**

Mayor Fiegen requested all other types of conditional use properties be assessed for potential permitted use as well.

Burggraff motioned to approve the first reading of Ordinance 829, seconded by Earley. Motion carried.

**Old Business**

**Ordinance 828: Rezone Lot 4 Herding Addition from NRC: Natural Resource Conservation District to B-2: General District- Former Old Dutch Property – Second Reading and Adoption**

Motion by Haak to approve the second reading of Ordinance 828, seconded by Klockman. Roll Call Vote: Geraets- Aye, Sterud- Aye, Klockman- Aye, Crisp – Aye, Earley – Aye, Burggraff – Abstain, Haak – Aye.

Motion carried 6-0.

**Personnel – Summer Seasonal Positions: Pool Manager and Assistant Manager**

City Administration recommends the Council approve the hiring of the following seasonal employees; Pool Manager, Megan Miles - \$11.25: Assistant Pool Manager, Sarah Ginsbach - \$10.75. Earley moved to approve both pool positions at the recommended rate, seconded by Klockman. Motion carried.

**Campground Improvements**

City Administration provided the Council with the quotes obtained to install a new campground next to the old warming house. Total costs are estimated at \$20,000. Community members who addressed the Council: Ryan Murphy, Joan Beck, Michaela Miller, Wendy Nelson, and Scott Nelson each spoke in opposition of locating a new campground next to the warming house location. Comments from these community members included but were not limited to: Preserving the warming house site as grants have been awarded to restore the old building, spending the money elsewhere (where it is needed), and Dell Rapids has a hotel that can be utilized. The Council then discussed the \$20,000 estimate and decided it was not cost effective to install the new campsite with the purpose of housing the construction workers for the next few summers. No action was taken

**New Business**

**Quartzite Street Project Consider Bid Award**

Trent Bruce with DGR addressed the Council, noting, the low bid was from Timmons Construction out of Brookings at \$690,992.15. Trent also noted the although the council may award the bid to Timmons Construction the DOT also is required to sign off on the bid as well. Crisp motioned to award Timmons Construction at a bid of \$690,992.15, seconded by Geraets. Motion carried.

**Surplus Property – Skid Steer – Consider Bid Award**

The City received two bids for the surplus skid steer in the amounts of \$13,033 and \$12,705. Recommend the Council award the bid for the 2001 Mustang Skid Steer to Arthur Eulberg in the amount of \$13,033.

**Old 77 Drainage Issue – Resident Request**

Mr. and Mrs. Lang requested to address the Council regarding the drainage behind their home at 903 Pepper Ridge Rd. Sarah Lang was present at the meeting and described how the drainage backs up out of the easement and onto their property. The Council discussed that this has been on ongoing issue. Trent Bruce with DGR and Councilman Geraets have looked at the area and proposed installing drain tile as well as boring under 7<sup>th</sup> street to increase the size of the drainage pipe. Earley motioned to start the drain tile process this year (culvert at a later date), seconded by Geraets. Motion carried.

**April 12<sup>th</sup> Election – Appoint Election Board**

The City has reached out to Jerry Fox to assist with the recruitment of Election Board workers for the upcoming election. Mr. Fox has secured the assistance of Karen Vietor, Mary Fox, Doris Mitchell, and Wayne Mitchell at a rate of \$10.00 per hour plus a noon and evening meal. Geraets motioned to approve the election workers as recommended, seconded by Haak. Motion carried.

**Claims Payable**

Burggraff motioned to approve the Claims, seconded by Earley. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
BIERSCHBACH EQUIPMENT & SUPPLY	STREET SUPPLIES	GENERAL FUND	76.80

BORNS GROUP	WATER MAILING	WATER FUND	830.07
CASK & CORK	MARCH WINE	LIQUOR FUND	174.89
CITY OF DELL RAPIDS	MARCH WATER USAGE	GENERAL FUND	165.69
DAKOTACARE	HEALTH INSURANCE	GENERAL FUND	4,892.59
	HEALTH INSURANCE	WATER FUND	1,620.45
	HEALTH INSURANCE	WASTEWATER FUND	1,620.43
DELL RAPIDS HAVEN	2016 HAVEN SUPPORT	GENERAL FUND	8,000.00
DELLS ELECTRIC, INC	REPAIR AND MAINTENANCE	GENERAL FUND	1,909.85
DELTA DENTAL	PAYROLL DEDUCTION	GENERAL FUND	435.93
	PAYROLL DEDUCTION	WATER FUND	116.07
	PAYROLL DEDUCTION	WASTEWATER FUND	116.10
DGR	MARCH ENGINEERING COSTS	GENERAL FUND	20,549.09
	MARCH ENGINEERING COSTS	WATER FUND	2,077.60
	MARCH ENGINEERING COSTS	WASTEWATER FUND	5,392.89
DJ'S MOWING SERVICE	SNOW REMOVAL GOLF COURSE	GENERAL FUND	209.58
DUST-TEX SERVICES, INC	CITY HALL RUGS	GENERAL FUND	19.50
EFTPS	PAYROLL WITHHOLDING	GENERAL FUND	3,752.49
	PAYROLL WITHHOLDING	WATER FUND	966.52
	PAYROLL WITHHOLDING	WASTEWATER FUND	966.55
FIRST BANK CARD	SUPPLIES,BOOKS, ETC.	GENERAL FUND	649.19
	CITY CAR GAS	WATER FUND	8.67
	CITY CAR GAS	WASTEWATER FUND	8.66
FIRST BANKCARD	OFFICE SUPPLIES	GENERAL FUND	354.36
GLOBAL DISTRIBUTING	MARCH MALT	LIQUOR FUND	168.81
GRUIS, KARLA	CLEAN 32 HRS	GENERAL FUND	640.00
HEINEMANN CONCRETE AND SNOW REMOVAL	SNOW REMOVAL 3/03/2016	GENERAL FUND	500.00
ICAP, INC	FEBRUARY ICAP BILL	GENERAL FUND	3,683.00
LG EVERIST, INC	STREET SUPPLIES	GENERAL FUND	4,581.16
NAPA AUTO PARTS	STREET SUPPLIES	GENERAL FUND	265.90
NEOPOST RENTAL	RENT APRIL - JULY 2016	GENERAL FUND	74.85
PRAIRIE BERRY WINERY	MARCH WINE	LIQUOR FUND	666.00
REPUBLIC NATIONAL DISTRIBUTING CO	MARCH 2ND 1/2 LIQUOR	LIQUOR FUND	8,824.23
SAM'S MASTERCARD	OFFICE SUPPLIES	GENERAL FUND	33.34
SCHADE VINEYARD	MARCH WINE	LIQUOR FUND	121.00
SD STATE TREASURER, DEPT OF REVENUE	LOTTERY 3.1.16 - 3.15.16	LIQUOR FUND	1,445.28
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3,618.03
	RETIREMENT	WATER FUND	965.94
	RETIREMENT	WASTEWATER FUND	965.95
T & R CONTRACTING, INC	BIKE PATH - 2015	GENERAL FUND	17,154.42
XCEL ENERGY	UTILITY	GENERAL FUND	775.91

	UTILITY	WATER FUND	768.94
	UTILITY	WASTEWATER FUND	916.66
**PAYROLL EXPENSES	MARCH	GENERAL FUND	32,902.71
		WATER FUND	8,049.38
		WASTEWATER FUND	8,049.42

**Administrator Report:**

**Project Updates:**

**10th Street Project** - Administration is continuing discussion with property owners regarding the drainage for the 10th Street project. Administration is hopeful that agreements can be presented to the Council at the next Council meeting. The drainage plan will require significant agreement with property owners as the impact to their properties with the installation of underground pipe will be significant. Administration is continuing to work with the property owners to secure agreements for the 10th Street assessments. Administration is also working with DGR to look at adding some additional sewer main work, given the positive outcome of the DENR funding request (will be explained the next item).

**Hwy 115 Project** - will be in full swing starting April 4th. The bridge will be closed and the detour will be in effect.

**Current Grant and Funding Applications – Updates:** City Administration attended the DENR Water Board meeting on March 30<sup>th</sup> to present the City's applications for funding for projects in 2016 and 2017. The City submitted three applications for funding.

- 1) WWTF - Clean Water Fund \$5,758,000
- 2) Hwy 115/10<sup>th</sup> Street Projects Clean Water Fund - \$1,037,000
- 3) Hwy 115/10<sup>th</sup> Street Projects Drinking Water Fund - \$705,000.

The DENR funding packages can consist of loans and grants/principal forgiveness, depending on their funding from the Federal Government in any particular year. In 2016, the DENR is dealing with a shortfall of funds from the Federal Government in order to have the ability to provide significant grants to communities in need. The City of Dell Rapids was made aware of this situation in advance of the March 30<sup>th</sup> meeting. The DENR made the following decisions for funding the City of Dell Rapids projects.

- 1) WWTF - Funding Package: \$2,386,000 Loan (30 years at 3.25%), \$1,540,000 Consolidated Grant, \$1,832,000 Build America Grant. This is a total grant package of 58% of the project. This will require an \$8.60 surcharge on the sewer bills to cover the \$2,386,000 loan.
- 2) 10<sup>th</sup> St/Hwy 115 Clean Water Fund - Package \$619,000 Consolidated Grant, \$418,000 Build America Grant. This is total grant package of 100% of the project. This will not require a sewer increase as there is no loan.
- 3) 10th St/Hwy 115 Drinking Water Fund - Funding Package: \$705,000 Loan (30 years at 3.25%). There was not grant associated with this loan because the City's average water rate \$34.85 is too low to justify grant assistance. It will be necessary to raise rates by \$2.25 per 5,000 gallons to pay off debt of this loan.

The City received a total \$4,409,000 in grant out of the \$7,500,000 in funding requested- a total of 59% in grant funding. The City is very fortunate considering the finances the DENR had to work with in 2016.

**Important Dates for Upcoming Meetings and Events:**

**April 12<sup>th</sup> Election** – Lutheran Church – Polls will be open from 7 AM to 7 PM.

**GOED Conference** – Sioux Falls – April 13th

Motion to adjourn at 8:38p.m. by Haak, second by Burggraff. Motion carried.