

DELL RAPIDS CITY COUNCIL MINUTES

Monday, April 1, 2013 at 7:30 p.m.

Mayor Fiegen called the meeting to order at 7:30 p.m. at the Dell Rapids City Council Chambers. The Pledge of Allegiance was recited and roll was taken finding the following members present: Chad Andrews, Keith DeLange, Vice-President Craig Lauritzen, Jim Rueckert, David Sommerfeld (via Skype), President Carrie Testerman, Todd Wiebenga and Mayor Scott Fiegen. Absent: Mark Downs.

Staff Present: Administrator, Justin Weiland, Finance Officer, LeAnn Kerzman, and City Attorney, Dean Hammer.

Approval of Agenda: Lauritzen moved and Testerman seconded the approval of the agenda. Motion carried unanimously.

Minutes: Sommerfeld moved to approve the minutes of the regular meeting held on March 18, 2013. Lauritzen seconded. Motion carried unanimously.

Bids - Water Tower Riser Pipe RFP: Weiland stated that the RFP deadline was Friday, March 29 and the following proposals were received and reviewed by DGR: K&W Coatings, LLC of Elkader, IA - \$19,575.00; General Construction Services, Inc. of Stillwater, MN - \$28,000.00; E.J. Chris Contracting, Inc. of Southgate, MI \$42,725.00; Abhe & Svoboda Inc. of Prior Lake, MN \$55,418.00; and Classic Protective Coating of Menomonie, WI \$93,250.00. Recommendation of DGR to accept the apparent low proposal of K&W Coatings of Elkader, IA in the amount \$19,575.00. Andrews moved to accept their low proposal and award the work. Rueckert seconded. Motion carried 7/0.

Claims Approved: Sommerfeld moved to approve the claims as presented. Andrews seconded. Motion carried unanimously.

Claims Approved: Argus Leader, publishing/subscription 853.26; Brown & Saenger, elections supplies 31.75; Midwestern Mechanical dba Copper Cottage, Fire Dept furnace repair 474.65; Dakotacare, health insurance 6455.36; Dells Electric, lift station control panel 849.65; Delta Dental, dental insurance 648.30; DGR, engineering 7066.00; EFTPS, payroll liability 10,236.27; HD Supply Waterworks, parts 988.89; ICAP, Feb transit/grant writing 2886.40; LG Everist, road stone 128.48; MidAmerican Energy, natural gas 1238.80; Midwest Alarm, monitoring 29.38; Minnehaha Community Water, water 8930.81; Pheasantland Industries, campground signs 564.48; Sam's Club Discover, District mtg supply/postage scale/lifejackets 508.82; Sanitation Products, parts 347.78; SD State Treasurer, state portion of lottery/sales tax due 966.54; SDRS, retirement 7440.78; Sioux Falls Rubber Stamp Works, election stamps 37.00; Verizon Wireless, telecommunications 109.21; Xcel Energy, electricity/street lights 4868.23.

Utility Refund: Rave, Jeremy \$41.56.

March payroll by department: City Council 2687.22; General Government 9017.28; Planning Commission 656.70; Finance Office 5665.68; Building Inspector/Code Enforcement 4016.92; Snow Removal 2548.62; Street 11,938.96; Library 7817.36; Water Distribution 8960.81; Water/Wastewater Billing 4298.40; Wastewater Collection & Treatment 8960.83.

Dell Rapids Volunteer Fire Department, Inc. – Equipment Replacement Fund: During the 2012 budget, a transfer of \$20,000 from the Fire Department, as a division of the city, to the Equipment Replacement Fund for the future purchase of equipment. Dell Rapids Volunteer Fire Department, Inc., under the new organization, has requested to allow the funds to be released. Motion by Lauritzen to approve. DeLange seconded. Motion carried 7/0.

Visitors to be heard: None.

Public Hearing – Special Event for Dell Rapids Chamber on-sale malt license: Application submitted by Katie Luttmann, President of the Dell Rapids Chamber of Commerce to sell malt beverages at the City Park amphitheater on Friday, June 21st. Application heard concurrently with outdoor event request. Motion by Wiebenga to approve the license. Seconded by Lauritzen. Motion carried 7/0.

Resolution #2013-08 – Close Capital Project Fund: Weiland stated that the capital project fund was established for the construction of 15th Street and has since been completed. The fund can be closed and balance transferred to the general fund. Testerman moved to approve Resolution 2013-08. Sommerfeld seconded. Motion carried 7/0.

RESOLUTION #2013-08

RESOLUTION BY THE CITY OF DELL RAPIDS TO DECLARE PROJECT COMPLETED AND CLOSE CAPITAL PROJECT FUND.

WHEREAS, the City of Dell Rapids, South Dakota, has created a Capital Project Fund #503 for the 15th Street Project; and
WHEREAS, all bond obligations have been met and are declared closed; and
WHEREAS, any remaining fund balance should be transferred back to the General Fund; and
THEREFORE BE IT RESOLVED by the City Council of Dell Rapids, South Dakota, that the following funds are closed:

Closing	Amount
Capital Fund #503	\$207,879.73

Dated this 1st day of April, 2013.

THE COMMON COUNCIL OF THE CITY
OF DELL RAPIDS, SOUTH DAKOTA
/S/ Scott Fiegen, Mayor

ATTEST:

/S/ LeAnn Kerzman, Municipal Finance Officer

Resolution #2013-09 – Resolution to Allow Golf Carts on City Right of Way in Defined Area of Spruce Glen Addition: Weiland received a plat for review for Spruce Glen. The planned plat does include a golf cart path that would direct carts to cross over a city street between holes six and seven. Mitch Mergen of Stockwell Engineering was also present to answer any questions of the council. Lauritzen moved to approve Resolution #2013-09. Sommerfeld seconded. Motion carried 7/0.

RESOLUTION #2013-09

RESOLUTION BY THE CITY OF DELL RAPIDS TO ALLOW GOLF CARTS ON CITY RIGHT OF WAY IN DEFINED AREA OF SPRUCE GLEN ADDITON.

WHEREAS, the City of Dell Rapids, South Dakota, has approved a Preliminary Plat for the Spruce Glen Addition (containing Lots 4-17 in Block 10 and Lots 8-9 in Block 13) that reflects a Golf Cart crossing on the future platted City right of way defined as Sandtrap Circle; and
WHEREAS, the City of Dell Rapids is acknowledging the existence of this Golf Cart path crossing and approving the use of Golf Carts between the future platted lots defined as Lots 15A and 5A of Block 10 of Spruce Glen Addition on the future platted City right of way defined as Sandtrap Circle but only on a direct route between said Lots without deviation; and
WHEREAS, the City of Dell Rapids requires the developer to install miniature Stop signs on the east end of Lot 15A for east bound Golf Carts and the east and west ends of Lot 5A for Carts that may travel in either direction before the areas where future sidewalk is to be constructed, for the purposes of controlling golf cart traffic entering Sandtrap Circle; and
WHEREAS, the City of Dell Rapids, by approving the use of Golf Carts within the City right of way only in this defined area, is NOT waiving any State or local traffic regulations that may be enforced on and along the right of way of Sandtrap Circle; now
THEREFORE BE IT RESOLVED by the City Council of Dell Rapids, South Dakota, that approval is hereby granted to the Spruce Glen Addition to allow the passing of Golf Carts within the City right of way to be define as Sandtrap Circle, between Lots 15A and 5A, Block 10 of the Spruce Glenn Addition, but only on a direct route between said Lots without deviation.

Dated this 1st day of April, 2013.

THE COMMON COUNCIL OF THE CITY
OF DELL RAPIDS, SOUTH DAKOTA
/S/ Scott Fiegen, Mayor

ATTEST:

/S/ LeAnn Kerzman, Municipal Finance Officer

Outdoor Event Permit – Film Production by Dalton Coffey: Mr. Coffey has requested the dates from his application for filming be changed to accommodate the schedule of a business event to be held on Sunday, April

28. He would like to request Sunday, April 21 instead. Many downtown business owners were present to listen and express their concerns when street closure is considered and the possible affect to their business. The council listened and Testerman moved to approve the date change and requested that a policy be implemented to inform affected persons when street closure is considered. Andrews seconded. Motion carried unanimously.

Outdoor Event Permit – Quarry Days Concert: Chamber of Commerce members Katie Luttmann, Ashley Horton and Riley Park were present to request an outdoor concert be held on Friday, June 21 at the City Park amphitheater. Applicants are attempting to secure local talent for the event such as Jon Hansen, Hegg Brothers, Cartwright Brothers and Shane Skinner. Volunteers have agreed to provide security and wristbands will be issued after id is confirmed. Event will be free to attend. Any profits raised will be used to provide donations to service groups assisting and to promote a ‘shop local’ ad campaign. Many neighboring residents were present to express their concerns regarding the time request going until 2 a.m. and the possibility of intoxicated persons wandering through private yards. Andrews moved to approve the event with an ending time of 11:30 p.m. and off-duty law enforcement retained. Motion died for the lack of a second. Testerman moved to approve the application and waive the fee with an event ending time of 1a.m. and asked that adequate patrolling after the event be performed. Wiebenga seconded. Motion carried 5/2 with Andrews and Rueckert dissenting.

Street Department: Xcel Energy – 15th Street and State Avenue Additional Lighting: An agreement has been received by Weiland for the additional lighting requested to be added for the renovation of 15th Street between Clark and Garfield and one additional light to be placed on State Avenue within the same project area. Cost for the labor is billed to the city in the amounts of \$3,209.64 and \$381.50. Motion by DeLange to approve. Second by Wiebenga. Motion carried 8/0.

SD DOT – Sign Replacement Project: Weiland explained that Minnehaha County did contact the city regarding being eligible to be part of the SD Department of Transportation grant program where all roadway traffic signs will be replaced with a new higher standard reflective signs. 100% of the cost will be the responsibility of the state. The city will have the responsibility for the maintenance of all signage in accordance with the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD). Testerman moved to approve the project. Lauritzen seconded. Motion carried 7/0.

City Administrators Report – Weiland reported on the following:

- Summer seasonal positions have stopped accepting applications and hiring is in process.
- April 9 is the municipal election for Wards 1 and Ward 4.
- Ordinance review committee will be meeting on April 11.
- Governor’s Office of Economic Development Conference will be held in Sioux Falls with a banquet on April 16. Interested council should R.S.V.P. to Weiland.
- The Event Center Highway 115 access driveway appeal was heard and both accesses are allowed to be kept in existence per SD Secretary of Transportation, Darin Bergquist.

Claims Approved for Payment by Other Municipal Boards: Library Board: Baker & Taylor Books, 42 books 563.21; Eco Water Systems, water/rent 16.50; Gale Group, 29 books 654.34; Gardner Media, 12 book series 170.44; Horn Book, subscription 35.00; Integrated Business Solutions, computer support 131.25; Ingram Library Services, 16 books 355.44; Kid’s Reference Company, 6 books 121.19; Micromarketing, 8 audio books 294.43; Pumpkin Books, 26 books in sets 325.26; Sam’s Club, 4 books/party supply/ink 171.95; Short, Elliott, Hendrickson, Library expansion 400.00; Upstart, summer reading 476.45.

Treasurer’s Report: A recap of all income and expenses, that occurred since the last meeting, was presented to the council.

Testerman moved and Wiebenga seconded to adjourn. Motion carried 7/0. Meeting adjourned at 8:41 p.m.

LeAnn Kerzman, Finance Officer