

DELL RAPIDS CITY COUNCIL MINUTES
Monday, March 5, 2012 at 7:30 p.m.

Mayor Fiegen called the Dell Rapids City Council regular meeting to order at 7:30 p.m. at the Council Chambers in City Hall. The Pledge of Allegiance was recited and roll was taken finding the following Council Members present: Vice-President Keith DeLange, Mark Downs, Doug Grovenburg, David Sommerfeld (via Skype), Carrie Testerman and Mayor Scott Fiegen. Absent: Craig Lauritzen, John Paul and President Todd Wiebenga.
Staff Present: City Administrator, Justin Weiland, Finance Officer, LeAnn Kerzman and City Attorney, Dean Hammer.

Approval of Agenda: Testerman moved and Downs seconded the approval of the agenda with the removal of the unneeded executive session. Motion carried unanimously.

Minutes: Downs moved and Grovenburg seconded to approve the minutes of the regular council meeting held on February 21, 2012. Motion carried unanimously.

Claims Approved: Testerman moved and Sommerfeld seconded to approve the following claims as presented. Motion carried unanimously.

Argus Leader, publishing/subscription 166.24; Avenet, webhosting 550.00; Borns Group, bill printing 736.53; Cardmember Services, travel expense 281.37; Cardmember Services, Hasler postage upgrade 92.50; Cardmember Services, travel expense 87.51; City of Dell Rapids, utilities 86.58; Cubby's, fuel 330.74; Dakota Pump, supplies 2016.50; Dells Diesel, repair 854.66; Dells Electric, repair 284.69; Delta Dental, insurance 684.80; DGR, engineering 28,591.86; Golden West, telecommunication 818.50; Grainger, supplies 114.30; ICAP, Jan transit 3,534.60; MidAmerican Energy, natural gas 879.37; Minnehaha Community Water, water 8561.72; Minnehaha County Clerk of Courts, judgements 20.00; NAPA, supplies 82.06; Sam's Club Discover, ICC registration 281.69; SDRS, retirement 4777.72; Shell Fleet, fuel 188.84; Verizon Wireless, cell 116.24; Xcel Energy, street lights/electricity 4667.57.

Salaries by Department for February: General Government \$12,114.67; Public Safety \$2,335.90; Public Works \$23,534.39; Culture & Recreation \$5,116.53.

Second Reading of Ordinance #759 – Revised Official Zoning Map: Weiland presented the second reading revising four (4) properties. The middle school/high school and new elementary schools will change from Ag to R1; Sanford's Orchard Hills facility from Ag to R4 high density and Odd Fellows from R1 to R4. Downs moved and DeLange seconded to approve the ordinance. Roll call vote: DeLange-Aye, Downs-Aye, Grovenburg-Aye, Sommerfeld-Aye, Testerman-Aye. Motion carried unanimously.

ORDINANCE NO. #759

AN ORDINANCE OF THE CITY OF DELL RAPIDS, SD, ADOPTING THE REVISED OFFICIAL ZONING MAP OF THE CITY OF DELL RAPIDS, SD.

BE IT ORDAINED BY THE CITY OF DELL RAPIDS, SD:

Section 1. That this Ordinance adopts the revised Official Zoning Map, as set forth in the document titled 2011 Revised Zoning Ordinance of the City of Dell Rapids; supersedes and replaces the Official Zoning Map and hereby repeals all previous zoning maps in conflict herewith and repeals any other ordinance or parts thereof in conflict with this Ordinance. Adopted this 5th day of March, 2012.

/s/ Scott Fiegen, Mayor

ATTEST:

/s/ LeAnn Kerzman, Finance Officer

2011 Annual Report: The 2011 Annual Report was completed and submitted by Ben Elliott of Independent Audit Services of Madison. The report was distributed to the council for their review. Testerman moved and Grovenburg seconded to accept the report as presented. Motion carried unanimously.

15th Street Phase II: Trent Bruce and Aaron Norman of DGR were present to show the project to date. Preliminary engineering has been completed and cost estimates created. The entire project includes: 15th Street from Clark to Garfield, Garfield Avenue from 15th to 12th, 13th Street from Garfield to Harrison, State Ave from 12th to Thresher and new water main crossing of the Big Sioux River near Garfield Avenue. Total estimated cost of \$2.6 million with some eligible for grant/loan funding. The council discussed cost savings that might be seen by eliminating some or all of each aspect. Consensus of the council to proceed with the project as presented.

Engineering Agreements, DeWild, Grant & Reckert: Trent Bruce presented the council with engineering agreements for the following projects: 7th Street (4th Street to Iowa Ave) \$50-\$60,000; SD Hwy 115 Utility Improvements \$10-15,000; and Engineering Design Standards \$18,000. Downs moved and DeLange seconded to approve the engineering agreements as presented. Motion carried unanimously.

Write-off of Utility Uncollectible Accounts: Balances were submitted to Minnehaha County as assessments to the property where the services were received and contact has been made by the existing owners to prove they are not the party liable for the fees. The following accounts were presented by Finance Officer Kerzman and recommended to be written-off as uncollectible: #03-02380-00 \$60.42, #03-02370-00 \$129.77, #05-03600-00 \$148.51, #01-00990-01 \$59.92, #01-01540-02 \$9.93, #01-01801-00 \$9.14, #01-01390-01 \$58.19, #01-01804-00 \$9.20, #02-00980-00 \$49.26, #02-01050-00 \$78.01, #04-00680-01 \$76.44, #02-01190-01 \$224.50. Motion by Testerman followed by a second from DeLange to write-off the debt on the accounts as presented. Motion carried unanimously.

City Administrators Report: Justin Weiland reported on the following:

- Kerzman issued a notice of cancellation of the April 10th 2012 election as two petitions were turned in by the deadline of February 24 with no contested Wards. Certificates of election will be issued at the regular council meeting on May 7, 2012.
- 2011 Library Annual Report was presented to the council for their review.
- Transit interviews are scheduled for an additional part-time driver.
- District III Meeting will be Wednesday, March 28 in Sioux Falls. Downs moved and DeLange seconded to approve the preregistration expense of \$20 per attendee for the event. Motion carried. Kerzman will submit the needed registration.
- Reminder of the Equalization meeting which will be Tuesday, March 20th and possibly Wednesday, March 21st at 7:30 p.m.

Visitors to be heard: None.

Claims Approved for Payment by Other Municipal Boards – Library Board Claims: Amanda Roth, reseller for US Born Books, 51 books 845.01; Baker & Taylor Books, 4 books 43.40; Book Systems, labels 220.00; Feature Films for Families, 3 DVD's 45.80; Ingram, 6 books 102.04; MicroMarketing, 7 DVD's 195.58; MidAmerican Energy, natural gas 231.30; Short, Elliott, Hendrickson, engineering 4504.00.

Grovenburg moved and Downs seconded to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:54 p.m.

LeAnn Kerzman
Finance Officer