

DELL RAPIDS CITY COUNCIL MINUTES
Tuesday, February 17, 2015 at 7:30 p.m.

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Paul Miles, Chad Andrews, Craig Lauritzen, Lee Burrgraff, Gary Haak, Mark Crips. and Dave Sommerfeld via phone.

Staff present: Administrator Justin Weiland and Finance Officer Claire Baartman.

Pledge of Allegiance was recited.

Approval of Agenda: Miles moved to approve the agenda, seconded by Lauritzen. Motion carried.

Approval of Minutes: Sommerfeld moved to approve the minutes of the regular meeting held on February 2, 2015, Geraets seconded. Motion carried.

Visitors to be Heard: No visitors to be heard.

Public Hearing Ordinance NO. 816: Re-Zone Request – 608 E 6th Street- R2: Two Family Attached Residential to B-2: General Business District- Paul Roemen- Second Reading and adoption – Mr. Roemen is making the request to rezone the property with the intent to sell to an interested party. After the sale the intended use for the property is for a contractor's shop. Proponents who spoke for the record included Jerry Bent, Jeremy Roemen and Paul Roemen. Opponents who spoke for the record were Michael Carpenter, Blaine Beck, and Christine Gross. Crisp made the motion to approve the second reading and adoption , seconded by Miles. Roll call vote: Geraets – aye, Miles – aye, Andrews – nay, Sommerfeld – nay, Lauritzen – nay, Burggraff – aye, Haak – aye, and Crisp – aye. Motion carried 5-3.

Public Hearing – Ordinance No. 817: Zoning Ordinance Amendment, Section 1.05 Penalties for Violation – First Reading – Geraets moved to approve the first reading, seconded by Haak. Motion carried.

Public Hearing – Timber Ridge Addition – Preliminary Plan Amendment– Sommerfeld moved to approve the preliminary plan amendment, seconded by Haak, Burrgraff and Crisp abstained. Motion carried.

Claims Approved: Lauritzen moved to approve the claims as presented, seconded by Sommerfeld. Motion carried. A&B Business Solutions, March billing 66.40; Advanced Systems Inc., copier contract 25.63; Argus Leader, January billing 488.65; Beal Distributing, Inc., January malt 25,586.03; Born's Group, January billing 958.10; BX Civil & Construction, 2.2.15 snow removal 3,727.50; City of Sioux Falls Landfill, appliance disposal 62.56; Dakota Beverage Co, Inc., January malt 18,231.63; Dakota Technology Consulting, February services 618.48; Dakotacare, flex reimbursement 709.96; Dell Rapids Ace, supplies 109.43; Dells Farm and Tire, tire repair 15.00; EFTPS, payroll withholding 5,877.58; Clarence Fjellanger, clothing allowance 187.50; Gardner Media LLC, books 126.12; Karla Gruis, cleaning 520.00; ICAP, Inc., January billing 3,796.41; Ingram Library Services, books 267.06; Johnson Brothers Famous Brands Inc., January liquor 6,666.25; Kid's Reference Company, Inc., books 308.19; LG Everist, Inc., supplies 2,549.84; Linweld, Inc., January rental 36.27; Maxwell Food Equipment, bottle cooler 2,659.99; Midwest Alarm, pump station bill 30.38; Northern Truck Equipment Corp., snow equipment repair 707.58; Overdrive,

2015 content purchase 1,500; Penworthy, books 697.92; Wayne Petrik, book shelves 9,249.80; Pheasantland Industries, campground and golf cards 95.65; Popular Subscription Service, 2015 magazine purchases 1,176.21; SD Department of Environment and Natural Resources, 2015 certification – Paul 12.00; SD State Treasurer, malt/wine license – recreation tax – lotter draw 1,118.08; SDRS Supplemental Retirement Plan, Roth retirement 195.00; Short Elliott Hendrickson Inc., January lib bill 1,376.38; Sioux Falls Area Humane Society, January animal control 49.33; Stockwell Engineers, Inc. wastewater treatment 4,502.21; James Crip, utility refund 25.94; Tyler Hanson, utility refund 5.26; The Library Store, audio books 369.03; Verizon Wireless, January cell bill, 95.37; Vision Video Interactive, January text services 61.87; Vogt, Brown, Merry & Hammer, February retainer 1,900; Jeff Welbig, 2.4.15 snow removal 150.00; Xcel Energy, January usage 7,894.99.

Administrators Report: Personnel – Library Building Project - Update: The library is nearing completion. Gil Haugen is completing all the finish work inside the building including light fixture installation, trim and casing work, paint touch ups, final system startups, etc. The carpet installer has begun installation and will be completed by February 20th. The carpet will be covered with plastic in high traffic areas to avoid any damages during final detail work. The elevator component that was stranded in Switzerland has arrived in Wisconsin; therefore Thyssen Krup is planning to begin installation of the elevator the week of February 16th. According to Gil Haugen, the Library staff should be on track to begin moving into the new facility the second week of March. **Northview Drive/10th Street Project – Update:** The Northview Drive plans have been approved by the DENR. The project has been published for bid in the February 11th and 18th edition of the Tribune. Plans have also been posted on the builders exchange and DGR has begun answering questions and supplying plans to perspective contractors. The bids will be due at City Hall for a public bid opening on Wednesday March 4th. The Council will then consider award to the lowest responsible bidder on March 16th. **WWTF Project - Update:** City Staff met with Stockwell Engineers to kick-off the Facility Plan planning. Stockwell is currently sampling at the main lift station to monitor the intake into the plant and will be sampling the effluent for the purpose of gauging the effectiveness of the current treatment process. Staff is in the process of providing Stockwell with information on numbers and sizes of meters, current growth rate/building permits and the old plans of the existing facility. Administrator Weiland has sent correspondence to the DENR updating them on our selection of an engineer and requesting an extension to several of the interim dates in our compliance order. Stockwell is on track to submit the report to the Council for review by April 1st. **Chip Seal Project - Update:** Administration has been working with DGR to finalize plans for the proposed chip seal project. DGR has verified that the current 2015 map is within the City's budget of \$250,000. Administration plans to wait on putting the chip seal project out to bid until bids for the Northview project are opened and awarded. Based on the project estimate for the Northview Drive project and the decision by the Council whether or not to pave in 2015, Administration may recommend to use a portion of the chip seal funds towards the Northview project. Therefore bidding the Chip Seal project is on hold until we finalize the budget for the Northview project. **Community Garden – Gauging Public Interest:** The Council pushed hard last year to set aside an area for a Community Garden. Administration developed a garden policy and established a fee of \$35 for a 10 by 20 foot plot. The City didn't move forward with the Community Garden because of lack of interest amongst the public. City Administration is working with a few citizens and is reaching out to the public to start gathering a list of interested individuals. The plan is to use social media and the newspaper to reach out to the community. Based on the reaction received, the Council can then decide whether or not to pursue establishing a garden. **SDML Rib Dinner/Day at the Capital – Update:** Mayor Fiegen, Administrator Weiland and Finance Officer Baartman attended the Rib Dinner and Municipal League Day at the Capital on February 3rd and 4th. **Schedule Reminders:** Election

Petitions due February 27 at 5:00PM to City Hall. Board of Equalization will meet March 17th and 18th. SDML Region III Meeting will be in Yankton on April 1. GOED Conference will be in Sioux Falls on April 15th.

Motion to adjourn at 8:32 p.m. by Burrgraft, seconded by Miles. Motion carried.