

DELL RAPIDS CITY COUNCIL MINUTES

Monday, February 3, 2014 at 7:30 p.m.

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Chad Andrews, Lee Burggraff, Mark Crisp, Mike Geraets, Gary Haak, Vice President Craig Lauritzen, Paul Miles, President David Sommerfeld and Mayor Scott Fiegen.

Absent: None.

Staff Present: Administrator Justin Weiland, Finance Officer LeAnn Kerzman, Public Works Director Larry Schildhauer and City Attorney Dean Hammer.

Pledge of Allegiance was recited.

Approval of Agenda: Burggraff moved to approve the agenda as presented. Second by Lauritzen. Motion carried.

Approval of Minutes: Miles stated that Hammer was absent from the last meeting and a correction should be made. Lauritzen moved to approve the minutes of the regular meeting held on January 21, 2014 with the stated correction. Andrews seconded. Motion carried.

Claims Approved: Burggraff moved to approve the claims as presented. Second by Andrews. Motion carried. Dells Electric, siren repair 118.37; Delta Dental, insurance 670.20; DGR, engineering 42,663.19; EFTPS, payroll liability 10,657.08; First Bank Card, certification renewal/conference registration/supply 392.06; GoldenWest, telecommunications 758.14; Gruis, Karla, maintenance 442.00; H-O-H Water Tech, water test 525.00; Mid-American Research Chemical, degreaser 3650.70; MCEA, dues 10,075.00; Mid-American Energy, natural gas 1869.60; Minnehaha Community Water, water 8640.08; Sam's Club Discover, postage/supply 1091.75; Sanitation Products, swivel 287.57; SD Dept. of Transportation, Garfield bridge 4968.71; SD Public Health Lab, testing 262.00; SD State Treasurer, sales tax payable/lottery 2199.60; SD Unemployment Insurance, insurance 7.10; SD Retirement, retirement 7503.06; Titan Machinery, supply 1225.36; Tyler Technologies, software maint. 556.82; Xcel Energy, electricity/street lighting 5,117.51.

Added or Increased Salaries: January payroll - General Government: 18,134.93; Public Safety 3,841.64; Public Works 15,346.55; Library 7,781.56; Water 10,889.78; Wastewater 10,841.03.

Resolutions & Ordinances: First Reading of Ordinance #790 – Rezone Lots 4 and 5 Block 7 of Timber Ridge Addition from NRC (Natural Resource Conservation District) to R-2 (Two Family Attached Residential District): Council members Burggraff and Crisp excused themselves due to a conflict of interest on the subject. Weiland explained that Planning and Zoning has not yet heard the item but will offer their recommendation after meeting. Adjacent property owners were present to express their disapproval of the request for a twin home to be built and that their expectation was for additional R-1 construction. Motion by Sommerfeld to table the first reading. Second by Miles. Motion carried.

Resolution 2014-02 – 2013 Contingency Transfer: Contingency funds had been designated within the 2013 Budget Ordinance in the amount of \$30,000 to cover any department overruns. Geraets moved to approve Resolution 2014-02. Andrews seconded. Motion carried.

RESOLUTION #2014-02 2013 BUDGET CONTINGENCY TRANSFER

WHEREAS, the City of Dell Rapids budgets for Contingency Funds within the annual Appropriations Ordinance; and

WHEREAS, the 2013 Annual Appropriations Ordinance allowed for \$30,000 in Contingency; and

WHEREAS, insufficient funds were provided to the following budgets: Snow Removal and Transit; and

NOW, THEREFORE, BE IT RESOLVED that the Dell Rapids City Council hereby supports and authorizes the transfer of contingency funds as follows:

101-4310-42610 Snow Removal Supplies	7,000.00
101-4390-42510 Transit Repairs & Maintenance	2,000.00

Dated at Dell Rapids, South Dakota this 3rd day of February, 2014.

FOR THE GOVERNING BODY OF THE
CITY OF DELL RAPIDS, SOUTH DAKOTA
By /s/ Scott Fiegen, Mayor

ATTEST:

By /s/ LeAnn Kerzman, Finance Officer

Visitors to be Heard: None.

Outdoor Event Application – MS Bike Tour: Application received from Scott Ahlgren of Minneapolis, MN to conduct a round trip bike tour starting and stopping in Sioux Falls with a lunch rest stop in the Dell Rapids City Park on August 2, 2014 from 10:00 a.m. to 2:00 p.m. Request to waive the \$100 application fee due to non-profit status. Motion by Lauritzen and second by Miles to approve the application and waive the fee. Andrews commented that additional porta-potties, at the expense of the organizer, would be a good idea. Motion carried.

Library Department: Renovation/Expansion Project: Tom Earley was present and spoke on behalf of the Library Board. The library board requested the council approve the bid letting for the utility replacement. Weiland stated that a contract with SEH has already been established to cover the design and bid phase at a cost estimate of \$10,500. Haak moved to proceed to bidding for the utility replacement phase. Lauritzen seconded. Motion carried.

Library Board Appointment: Due to a resignation there was an opening on the Library Board. Mayor Fiegen presented his appointment as Kim Gaul. Andrews moved to approve. Lauritzen seconded. Motion carried.

Library Surplus Property: The Library Board has approved at their meeting on January 16, 2014, declaring the following items as surplus with a scrap value: Wooden card file (6 drawer); wooden card file (9 drawer); small wooden desk; Davis typewriter AGD8500; Brother typewriter M76214365; SMC wireless router T122110148; and Allied Telesyn Intl media converter I06T9309E. Burggraff moved to approve the surplus list. Miles seconded. Motion carried.

Parks and Recreation - Mowing: Weiland stated that a council member request to review the mowing expense. After providing additional information there wasn't a question to consider.

SE Sewer Extension Project: Weiland stated that the funding award from the DENR was approved in the amount of a loan of \$1,200,000 at a rate of 3% for a term of 20 years to be repaid by sales tax dollars. No grant or principle forgiveness dollars were included in the funding. Haak asked for an explanation from the Economic Development Board members. They explained and Mayor Fiegen stated that the city has lost potential business from locating in Dell Rapids because a build-ready site is not available.

Water Department: Northview Drive – Water Main Replacement: Weiland reported that the water quality testing was completed and the report is available for review. Iron and manganese are present in the water and are at acceptable levels. Residents of Northview Drive were present and expressed their opinions and struggles with the water quality. Additional discussion was held. Burggraff made a motion to waive the water bill on Northview Drive until a decision to proceed is made or a solution is found. Second by Geraets. Motion carried with Sommerfeld abstaining for conflict of interest and Lauritzen and Andrews voting Nay.

General Government: Surplus Property Committee: Crisp reported that the surplus property committee would like to pursue to surplus the riverfront property which contains the former warming house and get additional borings to the south of the former landfill location to see if there is sufficient land to sell. Motion by Geraets to retain GeoTek for borings on south end of former landfill location to determine saleable land availability. Burggraff seconded. Motion carried. Crisp made a motion to retain DGR design a tract or lots and provide a concept. Miles seconded. Motion carried with Andrews dissenting.

Lions Proclamation: Mayor Fiegen read a proclamation honoring the Dell Rapids Lion's Club.

City of Dell Rapids
PROCLAMATION

Whereas, the Dell Rapids Lions Club takes an interest in the civic, cultural, social and moral welfare of our community; and
Whereas, one particular Lions activity is the recycling of all paper products; and
Whereas, since May 2008 the Dell Rapids Lions Club has recycled an average of 90 tons of paper per year; and
Whereas, during February 2014, the Dell Rapids Lions Club will reach 1 million pounds in recycling paper as they fill trailer #39; and
Whereas, the Dell Rapids Lions have raised over \$20,000 from recycled paper products to support community and national needs;
Now therefore, be it resolved that the month of February in Dell Rapids, SD is declared *Community Recycling* month and recognizes the contribution made by the *Dell Rapids Lions Club*.
Dated at Dell Rapids, South Dakota this 3rd day of February, 2014.

FOR THE GOVERNING BODY OF THE
CITY OF DELL RAPIDS, SOUTH DAKOTA
By /s/ Scott Fiegen, Mayor

ATTEST:
By /s/ LeAnn Kerzman, Finance Officer

Garbage Haulers Licensing: Applications have been received from A-OK Sanitary Service, Bolte Sunrise Sanitary Service, Garbage-N-More, Novak Sanitary, RBS Sanitation, Van Dyke Sanitation with all conditions of the application having been met. Andrews moved to approve all applications. Lauritzen seconded. Motion carried.

Summer Seasonal Positions: Weiland requested the council's approval in opening and advertising for summer seasonal employees. Lauritzen moved to approve advertising for the openings. Andrews seconded. Motion carried.

City Administrators Report – Weiland reported on the following:

- Seconded council meeting in February will be held on Tuesday, February 18 due to the President's Day Holiday.
- Board of Equalization Meeting to be held on March 18 and 19 (if necessary).
- South Dakota Municipal League District Meeting will be held on April 10th in Tea.
- Beach Ave railroad crossing meetings have continued with requests for work to be performed in November and on a weekend day. Discussions continue.
- SD Broadband Initiative initial meeting was held to review the technology at city hall and the library. After the synopsis is received back from that meeting each site can apply for grant funding up to \$10,000 at each location.

Treasurer's Report: A recap, of all income and expenses that occurred since the last meeting, was presented to the council.

Claims Approved for Payment by Library Board: First Bank Card, 20 books 280.10.

Executive Session: Andrews moved to adjourn to executive session. Burggraff seconded. Motion carried and the council adjourned to executive session at 9:08 p.m. for the purpose of pending property negotiation pursuant to SDCL 1-25-2.

Council returned from executive session at 9:14 p.m.

Haak moved to allow Mayor Fiegen to enter into a purchase agreement for the former tractor pull area north of the Old Dutch Inn at a cost of \$37,000. Intent of the purchase is to allow for the installation of a sewer lift station. Geraets seconded. Motion carried.

Lauritzen moved to adjourn. Miles seconded. Council adjourned at 9:14 p.m.

LeAnn Kerzman, Finance Officer