

DELL RAPIDS CITY COUNCIL MINUTES
Monday, February 1, 2016 at 7:30 p.m.

President Mark Crisp called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Mike Sterud, Mary Klockman, Tom Earley, Lee Burggraff, and Gary Haak. Mayor Fiegen was available via speakerphone, however did not run the meeting.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Dave Sommerfeld

Community Members Present (who addressed the Council):

Brian Petrik of 101 West 4th St, Dell Rapids SD

Pledge of Allegiance was recited.

Approval of Agenda: Burggraff motioned to approve the agenda, seconded by Haak. Motion carried.

Approval of Minutes January 4, 2015 Regular Session: Geraets asked to correct Council Members present: Gary Haak was present in person, not via Skype. Burggraff motioned to approve the Minutes of the January 19th, 2016 Council Meeting with the correction noted above, seconded by Haak. Motion carried.

Visitors to be Heard: Brian Petrik addressed the Council concerning the Ordinance of removing snow from personal property onto public property. Mr. Petrik's neighbor, Kahler Funeral Home, is plowing the snow from their drive into the street and deposits it in front of Mr. Petrik's property. When the City plows come by all of Kahler Funeral Home's snow ends up on Mr. Petrik's boulevard. In winters such as this year the snow piles quite high and also overflows onto the sidewalks. The Council discussed and noted that a violation of any City Ordinance is a class 2 misdemeanor. The Council asked Administrator Weiland to discuss the City Ordinance with Kahler Funeral Home and remind them of the violation.

Outdoor Even Permit – DR Relay for Life Run – Saturday, April 23 – LuAnn Heidebrink

Burggraff moved to approve waiving the fee, seconded by Haak. Motion carried.

City Council Convened as the Board of Adjustment at 7:43

Board of Adjustment – Public Hearing for Variance Request at 206 South Quarry Road – Dell Rapids Grain Coop – Request for 150' (Feet) Height Grain Silo in Lieu of 45' (Feet) Maximum Height Required in a B-2: General Business District, For a Variance of 105' (Feet)

The Council discussed the necessity of a business such as the Dell Rapids Grain Coop needing such a large variance for running and continuing to grow as a business. Burggraff motioned to approve the 105' variance, seconded by Geraets. Motion carried.

City Council Re-Convened at 7:47

Old Business

Resolution 2016-03: Authorizing Signature of DOT Community Access Grant Agreement 10th Street Project

Earley motioned to approve authorizing signature of the grant, seconded by Geraets. Motion carried.

RESOLUTION NO. 2016-03

RESOLUTION AUTHORIZING COMMITMENT AND SIGNATURE AUTHORIZATION FOR THE SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION COMMUNITY ACCESS GRANT

WHEREAS, the City of Dell Rapids has applied for and received the award of a Community Access Grant for the construction of 10th Street between Rebekah and Iowa Avenue; and

WHEREAS, the City Council through the adoption of the 2016 annual budget and other associated action approved the project, the project budget and funding commitment necessary to complete the project including construction, engineering and geotechnical expenditures; and

NOW THEREFORE BE IT RESOLVED that based on previous action, discussion and the adoption of the 2016 budget, it is affirmed that the Mayor was in the past, and shall continue to be authorized to sign all documents associated with the project's contracts and grant requirements.

Adopted at Dell Rapids, South Dakota, this 1st day of February 2016.

APPROVED:

Mayor Scott Fiegen

City of Dell Rapids

(Seal)

Attest: _____

Claire Baartman, Finance Officer

New Business

Minnehaha County Sherriff Department – Update

Deputy Mike Walker addressed the Council requesting the following:

- 1.) 9th & State: Stop Signs going north and south
- 2.) 13th from Garfield to the football field: No U-turn signs and U-Turn Ordinance clarified.
- 3.) 13th and Harrison: Angled parking spot that is painted ‘no parking’ – However need a “no parking from here to corner” sign for when the street is snow covered.
- 4.) Garfield Fire Hydrant: Needs yellow paint on curb.

Captain Mike Walsh introduced himself to the Council and provided a brief update on citations over the past year, non-enforcement action philosophy, and visibility. The Council asked Captain Walsh a few questions regarding availability, visibility, etc. Mr. Walsh answered all questions and provided the Council with his contact information for future reference.

No action was taken.

Dell Rapids Transit – Discuss Full-Time Position

The Council discussed the options of creating a full-time position or keep the 2 part time positions for the Bus Drivers. Geraets motioned to give ICAP the authority to hire a full-time individual, seconded by Crisp. Motion carried.

2016 Garbage Haulers License

Garbage Hauler Applications have been received from A-OK, Van Dyke, Garbage N More, Novak Sanitary, Boltes Sunrise, and RBS Sanitation. No changes from prior years. Burggraff moved to approve, seconded by Haak. Motion Carried.

Special Assessment Correction – 301 E 5th Street

It came to Finance Officer Baartman’s attention that the County’s records did not agree to the City’s records for the outstanding amount due on 301 E 5th Street. It is believed that the County is overstated by \$130. Recommend the Council approve Finance Officer Baartman to correct the overstatement with the County to show a proper \$364.80 total due to the City of Dell Rapids. Burggraff moved to approve the correction, seconded by Earley. Motion carried.

Claims Payable

Burggraff motioned to approve the Claims, seconded by Haak. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A-OX WELDING SUPPLY COMPANY, INC	JANUARY CYL RENTAL	GENERAL FUND	28.89
BORNS GROUP	JANUARY BILLING	WATER FUND	402.07
	JANUARY BILLING	WASTEWATER FUND	402.07
BX CIVIL & CONSTRUCTION	SNOW PROF SERVICES	GENERAL FUND	1,740.00
CITY OF DELL RAPIDS	WATER USED	GENERAL FUND	119.21
DAKOTA PUMP & CONTROL CO, INC	SEWER R&M	WASTEWATER FUND	602.04
DAKOTACARE	HEALTH INSURANCE	GENERAL FUND	4,892.26
	HEALTH INSURANCE	WATER FUND	1,620.61
	HEALTH INSURANCE	WASTEWATER FUND	1,620.60
DELLS ELECTRIC, INC	STREET R&M	GENERAL FUND	348.00

	WATER R&M	WATER FUND	64.00
	SEWER R&M	WASTEWATER FUND	826.06
DELLS PLUMBING	WATER R&M	WATER FUND	89.62
DELTA DENTAL	DENTAL INS	GENERAL FUND	436.36
	DENTAL INS	WATER FUND	115.87
	DENTAL INS	WASTEWATER FUND	115.87
DGR	GF PROJECTS	GENERAL FUND	21,604.15
	W PROJECTS	WATER FUND	4,550.92
	WW PROJECTS	WASTEWATER FUND	13,352.29
EFTPS	FED/SS/MEDICARE WITHHOLDING	GENERAL FUND	3,875.93
	FED/SS/MEDICARE WITHHOLDING	WATER FUND	967.15
	FED/SS/MEDICARE WITHHOLDING	WASTEWATER FUND	967.21
ENFRINGER BACKHOE & TRENCHING, LLC	WATER R&M	WATER FUND	443.87
FIRST BANK CARD	CC - BILL	GENERAL FUND	1,493.72
GARBAGE N MORE	FEBRUARY GARBAGE SERVICE	GENERAL FUND	75.00
GOLDEN WEST TELECOMMUNICATIONS	JANUARY TELE. BILL	GENERAL FUND	426.76
	JANUARY TELE. BILL	LIQUOR FUND	46.27
	JANUARY TELE. BILL	WATER FUND	168.89
	JANUARY TELE. BILL	WASTEWATER FUND	209.79
GRUIS, KARLA	CLEAN 32 HOURS	GENERAL FUND	640.00
LG EVERIST, INC	SNOW/STREET SUPPLIES	GENERAL FUND	2,679.16
MID-AMERICAN RESEARCH CHEMICAL	SEWER SUPPLIES	WASTEWATER FUND	8,394.63
MIDAMERICAN ENERGY COMPANY	UTILITY	GENERAL FUND	872.74
	UTILITY	WATER FUND	75.40
	UTILITY	WASTEWATER FUND	75.40
MINNEHAHA COUNTY SHERIFF	2016 1ST QTR SERVICES	GENERAL FUND	63,145.58
NAPA AUTO PARTS	STREET SUPPLIES	GENERAL FUND	85.18
	BUS REPAIR	GENERAL FUND	51.83
	WATER SUPPLIES	WATER FUND	7.32
OVERHEAD DOOR	FIX CH GARAGE DOOR	GENERAL FUND	304.08
REPUBLIC NATIONAL DISTRIBUTING CO	JANUARY 1/2 LIQUOR	LIQUOR FUND	6,268.32
ROEMEN'S AUTOMOTIVE	BUS - CHARGED BATTERY	GENERAL FUND	50.00
SD MUNICIPAL LEAGUE	2016 MEMBERSHIP DUES	GENERAL FUND	2,326.90
SD PUBLIC HEALTH LABORATORY	WW TESTING	WASTEWATER FUND	106.00
SD STATE TREASURER, DEPT OF REVENUE	TAX	GENERAL FUND	4.19
	1.1.16-1.15.16 LOTTERY EXP	LIQUOR FUND	1,600.38
SD UNEMPLOYMENT INSURANCE DIVISION	QTR 4 UNEMPLOYEMENT	GENERAL FUND	4.30
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
Dakota Alignment and Frame	BUS REPAIR	GENERAL FUND	584.17
PLUM KRAZY	Bus Repair	GENERAL FUND	1,172.50
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3,877.98

	RETIREMENT	WATER FUND	931.10
	RETIREMENT	WASTEWATER FUND	939.14
VANTEK	STREET SUPPLIES	GENERAL FUND	942.00
XCEL ENERGY	UTILITY	GENERAL FUND	1,035.50
	UTILITY	WATER FUND	1,046.15
	UTILITY	WASTEWATER FUND	3,624.11
PAYROLL EXPENSES	1/01/2016 - 1/31/2016	GENERAL FUND	34,918.39
		WATER FUND	7,758.99
		WASTEWATER FUND	7,826.29

Administrator Report:

New Sewer Rates Take Effect February Billing – A reminder to the City Council and Dell Rapids water and sewer customers. The new sewer rate takes effect for usage during the month of January; therefore the bills issued on February 29th will reflect the new rates. The following are details of the increase:

- Increase base rate from \$15.28 to \$18.34. Net Increase of \$3.06.
- Increase per 1,000 gallons rate from \$4.22 to \$5.06. Net increase \$0.84 per 1,000 Gallon
- Total of \$25.30 per 5,000 gallons up from \$21.10 per 5,000 gallons
- Total increase for 5,000 gallon user \$7.26 per month per month.

Project Updates:

10th Street - The Council set the Resolution of Necessity hearing date for February 16th. Following the approval of the Resolution of Necessity the property owners will have 20 days following publication of the resolution to submit a petition. Currently, Administration and Engineer Mayer are working with the property owners to finalize details of the engineering design of the street. If the City is to move on with the construction of the project in 2016, it is anticipated that the project would be bid in April.

Quartzite Street- Engineer Mayer is finalizing plans for the construction of Quartzite Street. Meetings are being scheduled with neighboring property owners to communicate how the project will affect their property as well as determine where driveway access should be established and water and sewer lines stubbed out. Administration has also instructed DGR to put together the plans for conducting an overlay of Garfield Avenue. The City can then bid out the asphaltting of Garfield Avenue as an alternate bid and make a decision, based on costs, whether or not to pursue this improvement in 2016. With this information the City would also have the costs to make the Garfield Avenue improvements to help with DOT negotiations for the 2017 HWY 115 detour. It is anticipated that the City will go to bid on this project in mid to late March.

Chip Seal – The City has proposed 2016 chip seal improvements. The City completed a significant chip sealing project in 2015. The City has again budgeted a significant \$100,000 for 2016. The attached map reflects the areas in red to be completed in 2016.

WWTF - As explained at the January 19th Council Meeting, DGR is in the process of seeking Request for Proposals from suppliers of Sequence Batch Reactor (SBR) equipment. Upon receiving this information the Finance and Utilities Committee will meet with DGR to review the RFP's and make a determination on which brand is preferable for Dell Rapids. It is necessary to select the specific equipment prior to design work begins because the concrete basin dimensions and piping of the aeration need to be designed around this specific equipment. Once a preferred company is selected, the Committee will go over the information with the Council and make a recommendation.

Important Dates for Upcoming Meetings and Events:

SDML Region III Meeting – March 17th Elk Point

Board of Equalization – March 22nd (March 23rd if necessary)

Tuesday, February 16th Council Meeting (Presidents Day)

Municipal Election – April 12th

Motion to adjourn at 8:54 p.m. by Burggraaf, second by Haak. Motion carried