

DELL RAPIDS CITY COUNCIL MINUTES
Tuesday, January 19, 2016 at 7:30 p.m.

President Mark Crisp called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Mary Klockman, Lee Burggraff, and Gary Haak (Via Skype). Mayor Fiegen was available via speakerphone, however did not run the meeting.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Mike Sterud, Tom Earley, and Dave Sommerfeld

Community Members Present (who addressed the Council):

Max Merry of 1020 Clubhouse Ct. Dell Rapids SD

Pledge of Allegiance was recited.

Approval of Agenda: Haak motioned to approve the agenda, seconded by Klockman. Motion carried.

Approval of Minutes January 4, 2015 Regular Session: Burggraff had a question on the wording of 'Visitors to be Heard' City Ordinance – Snow Removal. It was decided to further discuss the Ordinance during the 'Sidewalk Snow Ordinance – Enforcement' item on the agenda. Geraets motioned to approve the Minutes of the January 4th Council Meeting, seconded by Haak. Motion carried.

Visitors to be Heard: None

Old Business

10th Street Project

1.) Dells Area Health Center Inquiry – Representative Max Merry

Mr. Merry addressed the council on three main topics related to the 10th Street Project. First, Merry explained the Avera McKennan/Dells Area Health Center relationship and history -Avera does not own the hospital rather has both a lease and operating agreement with the Health Center. Second, Merry addressed the idea of labeling Dells Area Health Center as a developer –Currently the Health Center does not have plans to develop the alfalfa field in any capacity. Third, Merry address the City's plan of special assessments – 10th Street is a central road for the City that a majority of the community use; As such, the cost should be shared by the community as a whole. Over all, Merry has asked the Council to reconsider the plan to assess the property owners of the land that abuts the 10th Street Project. President Crisp responded to Mr. Merry, respectfully disagreeing. Crisp cited the history of the Health Center's addition of the clinic and with the cities approval, abandoning 9th street, and the assumption of cost of a future 10th street. As a whole the Council appeared to agree that the 10th Street Project would improve the property of which it abuts.

2.) Proposed Resolution of Necessity – Set Public Hearing Date February 16th.

Klockman moved to set the public hearing date of the 10th Street Project to Tuesday February 16th, seconded by Burggraff. Motion carried.

WWTF Planning and Design – Building Structure Type

The SBR system will need a structure to house required equipment. The City needs to make a decision on the type of building structure - steel vs. precast concrete. DGR notes the added benefit of the concrete structure - added lifespan and less susceptible to storm damage. Klockman motioned to design the WWTF building with pre-cast concrete, seconded by Geraets. Motion carried.

Resolution 2016-02: Authorizing Signature of GOED LIIP Grant Documents

Burggraff moved to approve the signature of the Grant, seconded by Geraets. Motion carried.

RESOLUTION NO. 2016-02

RESOLUTION AUTHORIZING COMMITMENT AND SIGNATURE AUTHORIZATION FOR THE GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT LOCAL INFRASTRUCTURE IMPROVEMENT PROGRAM 14-05

WHEREAS, the City of Dell Rapids has applied for and received the award of a Local Infrastructure Improvement Program (LIIP-14-05) for the construction of Quartzite Street; and

WHEREAS, the City Council through the adoption of the 2016 annual budget and other associated action approved the project, the project budget and funding commitment necessary to complete the project including construction, engineering and geotechnical expenditures; and

NOW THEREFORE BE IT RESOLVED that based on previous action, discussion and the adoption of the 2016 budget, it is affirmed that the Mayor was in the past, and shall continue to be authorized to sign all documents associated with the project's contracts and grant requirements.

Adopted at Dell Rapids, South Dakota, this 19th day of January 2016.

APPROVED:

Mayor Scott Fiegen

City of Dell Rapids

(Seal)

Attest: _____

Claire Baartman, Finance Officer

New Business

DOT Transportation Alternatives Grant – Hwy 115 Maintenance and Encroachment Agreement

Burggraff mentioned he was concerned about the wording of the agreement – giving the State too much authority over signage and driveway entrances on the highway right of way. It was discussed that the portion of land that this grant covers does not pose a threat to current signage and driveway entrances to current businesses. Klockman moved to approve the Encroachment Agreement, seconded by Haak. Motion carried.

Sidewalk Snow Removal Ordinance – Enforcement

The Council discussed different options on enforcing snow removal on city sidewalks. It was determined a complaint basis would be the best option at the present time. No motion was made.

Announce Summer Seasonal Positions

Burggraff motioned to announce the 2016 summer seasonal positions, seconded by Klockman. Motion carried.

Claims Payable

Burggraff motioned to approve the Claims, seconded by Haak. Motion carried.

VENDOR NAME	PAY DATE	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	01/20/2016	JANUARY BILL	GENERAL FUND	73.04
BEAL DISTRIBUTING, INC	01/20/2016	DECEMBER MALT	LIQUOR FUND	32,125.88
BIERSCHBACH EQUIPMENT & SUPPLY	01/20/2016	STREET SUPPLIES	GENERAL FUND	345.30
BORNS GROUP	01/20/2016	DECEMBER BILLING	WATER FUND	401.83
	01/20/2016	DECEMBER BILLING	WASTEWATER FUND	401.85
BUNKERS OIL CO	01/20/2016	DIESEL	GENERAL FUND	2,136.75
	01/20/2016	UNLD/DIESEL 200@1.59/300@1	WATER FUND	497.25
	01/20/2016	UNLD/DIESEL 200@1.59/300@1	WASTEWATER FUND	497.25
BX CIVIL & CONSTRUCTION	01/20/2016	SNOW REMOVAL	GENERAL FUND	5,730.00
CITY OF SIOUX FALLS HEALTH DEPARTMENT	01/20/2016	OCT-DEC 2015 WATER TESTING	WATER FUND	290.00
CITY OF SIOUX FALLS LANDFILL	01/20/2016	RUBBLE SITE PROF. SERV.	GENERAL FUND	17.31
CNHCAPITAL	01/20/2016	SNOW SUPPLIES	GENERAL FUND	6,209.31
DAKOTA SUPPLY GROUP	01/20/2016	WATER SUPPLIES	WATER FUND	375.00
DAKOTA TECHNOLOGY CONSULTING	01/20/2016	MANAGED SERVICES 1/16	GENERAL FUND	868.18
DELL RAPIDS ACE	01/20/2016	STREET/LIBRARY SUPPLIES	GENERAL FUND	252.09
	01/20/2016	WATER SUPPLIES	WATER FUND	62.08
DELL RAPIDS LUMBER COMPANY	01/20/2016	PARKS SUPPLIES	GENERAL FUND	62.37
DUST-TEX SERVICES, INC	01/20/2016	DECEMBER RUG CLEANING	GENERAL FUND	46.66

EFTPS	01/20/2016	MIDCARE/FICA	GENERAL FUND	4,453.88
	01/20/2016	MIDCARE/FICA	WATER FUND	930.26
	01/20/2016	MIDCARE/FICA	WASTEWATER FUND	948.53
FIRST NATIONAL BANK	01/15/2016	SRF LOAN PAYMENT	WATER FUND	38,665.64
	01/20/2016	SRF LOAN PAYMENT	WASTEWATER FUND	79,824.22
GARBAGE N MORE	01/20/2016	JANUARY GARBAGE SERVICE	GENERAL FUND	75.00
GRUIS, KARLA	01/20/2016	CLEAN CH/LIB	GENERAL FUND	640.00
HD SUPPLY WATERWORKS	01/20/2016	WATER SUPPLIES	WATER FUND	1,946.41
ICAP, INC	01/20/2016	DECEMBER EXPENSE	GENERAL FUND	3,596.27
INGRAM LIBRARY SERVICES	01/20/2016	9 BOOKS	GENERAL FUND	281.84
JODY'S COLLISION & AUTO LLC	01/20/2016	WATER REPAIR AND MAINT.	WATER FUND	56.95
JOHNSON BROTHERS FAMOUS BRANDS INC	01/20/2016	DECEMBER LIQUOR	LIQUOR FUND	25,308.44
LINWELD, INC	01/20/2016	DECEMBER RENTAL	GENERAL FUND	39.99
METERING & TECHNOLOGY SOLUTIONS	01/20/2016	WATER SUPPLIES	WATER FUND	16.15
MIDWEST ALARM	01/20/2016	FEBRUARY PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	01/20/2016	DECEMBER WATER	GENERAL FUND	13.25
	01/20/2016	DECEMBER WATER	WATER FUND	8,885.67
	01/20/2016	DECEMBER WATER	WASTEWATER FUND	13.25
MINNEHAHA COUNTY ECONOMIC DEVELOPMENT	01/20/2016	MCEDA ANNUAL DUES	GROSS RECEIPTS FUN	10,375.00
MINNEHAHA COUNTY REGISTER OF DEEDS	01/20/2016	MISC. PLAT FEES	GENERAL FUND	120.00
NAPA AUTO PARTS	01/20/2016	STREET SUPPLIES	GENERAL FUND	101.00
NEOFUNDS BY NEOPOST	01/20/2016	DECEMBER POSTAGE	GENERAL FUND	200.00
PENWORTHY	01/20/2016	10 BOOKS	GENERAL FUND	159.90
PHEASANTLAND INDUSTRIES	01/20/2016	GOLF CART PERMITS	GENERAL FUND	60.52
REPUBLIC NATIONAL DISTRIBUTING CO	01/20/2016	1/2 JANUARY LIQUOR	LIQUOR FUND	6,967.62
RESTAURANT EQUIPMENT REPAIR OF SF INC	01/20/2016	NORBYS ICE MACHINE REPAIR	LIQUOR FUND	177.00
SD MUNICIPAL LEAGUE	01/20/2016	LEGISLATIVE RIB DINNER	GENERAL FUND	60.00
SD ONE CALL	01/20/2016	OCT-DEC 2015 LOCATES	WATER FUND	296.80
	01/20/2016	OCT-DEC 2015 LOCATES	WASTEWATER FUND	296.80
SD PUBLIC HEALTH LABORATORY	01/20/2016	WW TESTING	WASTEWATER FUND	424.00
SD STATE TREASURER, DEPT OF REVENUE	01/12/2016	DECEMBER LOTTERY PMT	LIQUOR FUND	1,653.26
SDRS SUPPLEMENTAL RETIREMENT PLAN	01/20/2016	ROTH RETIREMENT	GENERAL FUND	145.00
	01/20/2016	ROTH RETIREMENT	WATER FUND	25.00

	01/20/2016	ROTH RETIREMENT	WASTEWATER FUND	25.00
SIOUX FALLS AREA HUMANE SOCIETY	01/20/2016	DECEMBER SERVICES	GENERAL FUND	55.05
VERIZON WIRELESS	01/20/2016	12.08.15-1.07.15 CELL BILL	GENERAL FUND	80.70
	01/20/2016	12.08.15-1.07.15 CELL BILL	WATER FUND WASTEWATER	24.09
	01/20/2016	12.08.15-1.07.15 CELL BILL	FUND GENERAL	24.09
VISION VIDEO INTERACTIVE	01/20/2016	DECEMBER TEXTING SERVICE	FUND GENERAL	58.91
VOGT, BROWN, MERRY & HAMMER	01/20/2016	JANUARY 16 RETAINER	FUND GENERAL	1,700.00
XCEL ENERGY	01/20/2016	51-5005360-0	FUND	6,995.33
	01/20/2016	51-4303834-4	WATER FUND WASTEWATER	403.35
	01/20/2016	51-4579460-5	FUND	85.83

Administrator Report:

Council Election April 12th – Petition Information: Reminder to the Council that petitions for Wards 1,2,3 & 4 are available starting on January 29th. The Petitions are due on February 26th by 5 p.m. at City Hall. In order to qualify for the ballot it is necessary to receive 5% of the registered voters of each ward. Ward 1 will require 17 signatures, Ward 2 will require 17 Signatures, Ward 3 will require 21 signatures, and Ward 4 will require 14 signatures.

2016 Tax Mill Levy Rate Decrease for 2015 Payable 2016: The new mill levy for 2016 has been reduced from 5.567 in 2015 to 5.22 in 2016. The Council has decided not to take the CPI increase in the previous few years. This along with combination of growth in housing and commercial construction valuations has contributed to the lowering of the mill levy.

2016 Attorney Retainer – Update: Appointed City Attorney Dean Hammer has submitted his retainer rate for 2016. Based on the hours worked in 2015, Mr. Hammer has decided to lower the retainer (currently at the monthly rate of \$1,900) to \$1,700 per month. The breakdown of costs reflects that Mr. Hammer dedicated 82.8 hours in 2015 compared to 117 hours in 2014.

Important Dates for Upcoming Meetings and Events:

SDML Legislative Rib Dinner – February 2nd and 3rd Pierre

SDML Region III Meeting – March 17th Elk Point

Board of Equalization – March 22nd

Tuesday, February 16th Council Meeting (Presidents Day)

Motion to adjourn at 9:11 p.m. by Burggraff, second by Klockman. Motion carried